



Monday, September 28, 2020
Whitewater School Board - Regular Meeting

Whitewater Unified School District

6:30 p.m. via Zoom Online

- URL: <https://us02web.zoom.us/j/85353936395?pwd=K1ZyQjdwT1pRV3hDVlIrN0xHU0hUdz09>
- Passcode: 481455

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- Dial-in: 1-312-626-6799
 - Webinar ID: 853 5393 6395
 - Passcode: 481455

Closed Session via Google Hangouts

7:00 p.m. via Zoom Online

- URL: <https://us02web.zoom.us/j/85922714078?pwd=Uk9QRGwySzc0VEJlBVkFJlOGw5c2p0dz09>
- Passcode: 813510

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- Dial-in: 1-312-626-6799
 - Webinar ID: 859 2271 4078
 - Passcode: 813510

PUBLIC NOTICE: The health and safety of District employees, School Board, and the community is a top priority. As such, this Board meeting will be held virtually. You may watch the meeting online using Zoom.

If technical difficulties occur during the Zoom meeting resulting in one or more Board members not being able to participate, the meeting may end.

Due to the difficulty of enabling public comment while meetings are being held virtually, the Whitewater Unified School District School Board welcomes comment in writing up until 30 minutes prior to the scheduled meeting time. Please submit comments to the School Board Secretary, jtueting@wwusd.org, or the School Board President, caseyjudd@wwusd.org. If participants wish to speak, use the raise your hand feature on Zoom, unmute yourself, and state your name. Participants are allotted a three minute speaking period.

1. CALL TO ORDER AND ROLL CALL (6:30 PM)

2. ADJOURN INTO CLOSED SESSION

Subject	A. Adjourn into closed session, pursuant to the provisions of §19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and §19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically, to discuss a leave of absence request for an employee and to discuss contractual issues regarding a vendor of the District. (Action Item)
Meeting	Sep 28, 2020 - Whitewater School Board - Regular Meeting
Category	2. ADJOURN INTO CLOSED SESSION
Type	Action
Recommended Action	Motion to adjourn into closed session, pursuant to the provisions of §19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and §19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically, to discuss a leave of absence request for an employee and to discuss contractual issues regarding a vendor of the District.

3. OPEN SESSION (7:00 PM)

Subject	A. Reconvene into open session pursuant to the provisions of §19.85 (2), Wis. Stats., for potential action on any matters discussed in closed session.
Meeting	Sep 28, 2020 - Whitewater School Board - Regular Meeting
Category	3. OPEN SESSION (7:00 PM)
Type	

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF AGENDA (Action Item)

6. ANNOUNCEMENTS AND RECOGNITIONS

Subject	A. Recognition of 2021 Herb Kohl Teacher Fellowship Award Nominees - Chris Nate, Carly Lund, Dawn Shelbourn, Amy Houwers, and John Houwers
Meeting	Sep 28, 2020 - Whitewater School Board - Regular Meeting
Category	6. ANNOUNCEMENTS AND RECOGNITIONS
Type	Recognition
Elementary - Chris Nate	

Middle School - Carly Lund

High School - Dawn Shelbourn

Special Services - Amy Houwers & John Houwers

File Attachments

[2021 Herb Kohl Fellowship Award Nominees.pdf \(992 KB\)](#)

Subject **B. Recognition of 2021 Herb Kohl Outstanding Wisconsin Leadership Award Nominee - Mary Kilar, Lincoln Elementary Principal**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 6. ANNOUNCEMENTS AND RECOGNITIONS

Type Recognition

Mary Kilar has been Lincoln Elementary Principal for the past 6 years.

File Attachments

[2021 Herb Kohl Outstanding Wisconsin Leadership Award Nominee.pdf \(992 KB\)](#)

Subject **C. WUSD Inspiring Educator of the Year - Laura Masbruch**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 6. ANNOUNCEMENTS AND RECOGNITIONS

Type Recognition

The *Whitewater Unified School District Inspiring Educator of the Year Award* recognizes a teacher whose work exemplifies all of the district's core values and the best practices in the field of education. This educator provides students with exceptional learning experiences and/or unique opportunities and also demonstrates a commitment to helping students achieve at the highest levels of their potential. This educator also routinely goes above and beyond in his/her role in service to the district, exhibiting enthusiasm, positivity, and contributes to a positive culture in the district.

On August 25, 2020, **Laura Masbruch**, WHS Math and Computer Science Teacher was awarded the first annual WUSD Inspiring Educator of the Year Award.

File Attachments

[WUSD Inspiring Educator of the Year.pdf \(1,168 KB\)](#)

Subject **D. Wisconsin Department of Public Instruction - October Proclamations**

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Category 6. ANNOUNCEMENTS AND RECOGNITIONS

Type Proclamation

Gifted Education Month: October 1-31, 2020

Keeping Kids Safe Online: October 1-31, 2020

National School Lunch Week: October 12-16, 2020

File Attachments

[Gifted Education Month Proclamation.pdf \(261 KB\)](#)

[Keeping Kids Safe Online Proclamation.pdf \(249 KB\)](#)

[National School Lunch Program Proclamation.pdf \(347 KB\)](#)

7. STUDENT REPORTS (None)

8. PUBLIC COMMENTS

Subject **A. NON-AGENDA ITEMS: Citizens may speak regarding items not on the agenda under Public Comments, but no School Board action will be taken. Issues raised may become a part of a future agenda. AGENDA ITEMS: Citizens may speak regarding specific issues on the agenda at the time the Board discusses that item. Participants are allotted a three minute speaking period.**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 8. PUBLIC COMMENTS

Type Information

9. SPECIAL REPORTS AND/OR ACTION

Subject **A. Building/Program Goals Presentation Part 1: Mike Lovenberg, Whitewater High School; Andy Rowland, Technology; Kelly Seichter, Curriculum and Instruction; Tom Grosinkse, Washington Elementary; Mary Kilar, Lincoln Elementary**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 9. SPECIAL REPORTS AND/OR ACTION

Type Presentation

9/28

Mike Lovenberg - Whitewater High School

Andy Rowland - Technology

Kelly Seichter - Curriculum and Instruction

Tom Grosinske - Washington Elementary

Mary Kilar - Lincoln Elementary

10/26

David Brokopp - Lakeview Elementary
 Chris Fountain - Whitewater Middle School
 Lanora Heim - Pupil Services
 Matthew Sylvester-Knudtson - Business Services

Subject **B. English Learners ACCESS Data - Lanora Heim, Director of Pupil Services**

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Category 9. SPECIAL REPORTS AND/OR ACTION

Type

File Attachments
[EL Student Population ACCESS Data.pdf \(210 KB\)](#)

Subject **C. Frequency of Board Review of Metrics (Possible Action Item)**

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Category 9. SPECIAL REPORTS AND/OR ACTION

Type Possible Action

10. PERSONNEL REPORT (Action Items)

Subject **A. Resignation - SUPPORT - Special Education Paraprofessional, Middle School**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve the resignation of Michael Lyon, Special Education Paraprofessional, Middle School effective end of the day October 16, 2020.

Subject **B. Employment - CERTIFIED - LTE Kindergarten Teacher, Lincoln**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve the employment of Lynette Baker, 1.0 FTE, LTE Kindergarten Teacher, Lincoln effective for the 2020-21 school year.

Lynette Baker - 29 years of experience - Chicago State University and Roosevelt University

Most recent employer: Madison Metropolitan School District

File Attachments
[Staff Background Sheet - Lynette Baker.pdf \(33 KB\)](#)

Subject C. Employment - SUPPORT - Library Paraprofessional, Washington

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve the employment of Nicole Huisheere, Library Paraprofessional, Washington effective for the 2020-21 school year.

Nicole Huisheere - 21 years of experience - Clarke University

File Attachments
[Staff Background Sheet - Nicole Huisheere.pdf \(33 KB\)](#)

Subject D. Employment - SUPPORT - Special Education Paraprofessional, Middle School

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve the employment of Michael Hookstead, Special Education Paraprofessional, Middle School effective for the 2020-21 school year.

Michael Hookstead - 9 years experience

File Attachments
[Staff Background Sheet - Michael Hookstead.pdf \(47 KB\)](#)

Subject **E. New Position - SUPPORT - Homeless Outreach**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type

Subject **F. Support Staff Leaves of Absence Requests**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve one year leaves of absence for the following support staff:

- Becky Brantmeier (Library Para, Washington)
- _____ (SpEd Para, Lincoln)

..with the following conditions:

- Approved for the 2020-21 school year
- Cannot return/end leave mid-year without District approval
- Must notify District by March 1, 2021 if they do not intend to return for the 2021-22 school year
- Provide benefits required by law or plan documents
- Non-accrual of paid leave, except as required by law
- Not able to utilize paid leave, except as required by law
- Will not be a break in service for post-employment benefit purposes

Subject **G. Transfers - CERTIFIED - Virtual Elementary (Information Only)**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Information

11. DISTRICT ADMINISTRATOR REPORTS

Subject **A. District Administrator Update**

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Category 11. DISTRICT ADMINISTRATOR REPORTS

Type Information

Donations less than \$1000-

- \$25.00 from **NextHome Success** for Family Emergency Fund
- \$50.00 from **Fort Community Credit Union** for Sunshine Fund
- \$200.00 of Full Left Handed Set of Golf Clubs with Golf Bag from **Shirley Grant** to HS Athletics
- \$295.00 of Donuts & Juice from **PremierBank** and **Big Brother Big Sisters of South Central Wisconsin** for staff
- \$400.00 to Ferradermis from **Delta Kapp Gamma**
- \$800.00 of PPE from **Winchester TrueValue Hardware**

12. BUSINESS OFFICE REPORTS

Subject **A. Report of Preliminary Third Friday of September Student Count and Enrollment**

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Category 12. BUSINESS OFFICE REPORTS

Type Information

Third Friday count is on Friday, September 18th. Preliminary numbers will be provided as soon as available -- Finalization of numbers is completed by early October.

The 3rd Friday count in September is what's used for revenue limit purposes.

Subject **B. Resolution Authorizing a Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an Amount Not to Exceed \$2,500,000 (Action Item)**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Action

Recommended Action Motion to approve the resolution authorizing a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed \$2,500,000.

While we incur expenses pretty consistently throughout the year, we do not receive revenue with the same consistency. As such, we, along with many other districts, borrow funds on a short-term basis (less than a year) to fulfill cash flow needs associated with paying expenses.

For the last couple years, we solicited bids for a line of credit, and I am recommending we continue this. This allows the District to draw/borrow funds only as needed and therefore only pay interest on the borrowed funds.

This year, again, we are working with Olm & Associates as bond counsel for purposes of short-

term borrowing only. Olm has knowledge in this area having worked with other municipalities for cash-flow borrowing needs.

Last year, we received a \$2.4 million line of credit.

Bids are due Monday at 3pm and will be posted after that time.

File Attachments

[LOC Resolution 2020-21.pdf \(81 KB\)](#)

[PremierBank Offer.pdf \(187 KB\)](#)

[Old National Offer.pdf \(215 KB\)](#)

[FCSB Offer.pdf \(96 KB\)](#)

Subject **C. Emergency Carpet Removal**

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Category 12. BUSINESS OFFICE REPORTS

Type Action

Subject **D. Purchases Related to COVID-19**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Information

13. CONSENT AGENDA (Action Item)

Subject **A. Minutes Approval of Regular Meeting August 24, 2020**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action, Minutes

Recommended Action Motion to approve the minutes as presented.

Subject **B. Minutes Approval of PRC Meeting September 8, 2020**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action, Minutes

Recommended Action Motion to approve the minutes as presented.

Subject C. Minutes Approval of Special Meeting September 14, 2020

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action, Minutes

Recommended Action Motion to approve the minutes as presented.

Subject D. 2nd Readings of Policies: 370, Co-Curricular and Extracurricular Activities and Programs; 371, Student Organizations; 731.3, Video Surveillance; 732, Building and Grounds Maintenance; 733, Energy Conservation; 740, Non-Instructional Equipment and Supplies Resource Management; 741, Instructional Equipment and Supplies Resource Management; 751, Student Transportation Services; 751.1, School Bus Routes and Scheduling; 751.1-Rule (1), Bus Route and Scheduling Guidelines

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Category 13. CONSENT AGENDA (Action Item)

Type Action (Consent), Policy Second Reading

Recommended Action Motion to approve the 2nd readings of policies as presented.

370, Co-Curricular and Extracurricular Activities and Programs

371, Student Organizations

731.3, Video Surveillance

732, Building and Grounds Maintenance

733, Energy Conservation

740, Non-Instructional Equipment and Supplies Resource Management

741, Instructional Equipment and Supplies Resource Management

751, Student Transportation Services

751.1, School Bus Routes and Scheduling

751.1-Rule (1), Bus Route and Scheduling Guidelines

File Attachments

[370 - Co-Curricular and Extracurricular Activities and Programs - 2nd Reading.pdf \(45 KB\)](#)

[371 - Student Organizations - 2nd Reading.pdf \(37 KB\)](#)

[731.3, Video Surveillance - 2nd Reading.pdf \(42 KB\)](#)

[732, Building and Grounds Maintenance - 2nd Reading.pdf \(34 KB\)](#)

[733, Energy Conservation - 2nd Reading.pdf \(32 KB\)](#)

[740, Non-Instructional Equipment and Supplies Resource Management - 2nd Reading.pdf \(37 KB\)](#)

[741, Instructional Equipment and Supplies Resource Management - 2nd Reading.pdf \(36 KB\)](#)

[751, Student Transportation Services - 2nd Reading.pdf \(37 KB\)](#)
[751.1 School Bus Routes and Scheduling - 2nd Reading.pdf \(36 KB\)](#)
[751.1-Rule \(1\), Bus Route and Scheduling Guidelines - 2nd Reading.pdf \(36 KB\)](#)

The consent agenda is designed to expedite the handling of routine official business of the school board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual board member, an item may be removed from the consent agenda and placed on the regular agenda for consideration and action.

Subject **E. Voucher Approval**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action (Consent)

Recommended Action Motion to approve the cash disbursements and receipts as presented.

File Attachments
[August Vouchers Signature Page - Google Docs.pdf \(156 KB\)](#)
[2020-08 Cash Receipts.pdf \(167 KB\)](#)
[2020-08 Disbursements.pdf \(181 KB\)](#)

The consent agenda is designed to expedite the handling of routine official business of the school board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual board member, an item may be removed from the consent agenda and placed on the regular agenda for consideration and action.

14. UNFINISHED BUSINESS (None)

15. NEW BUSINESS (Action Items)

Subject **A. 1st Reading of Policies: 384, Therapy Dogs in Schools; 522.7, Staff Use of Information Tech and Communications Resources; 522.7-R, Staff Use of Information Tech and Communications Resources Rules; 522.72, Use of District-Issued Mobile Phone and/or Mobile Data Device**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 15. NEW BUSINESS (Action Items)

Type Action

Recommended Action Motion to approve the 1st readings of policies as presented.

384, Therapy Dogs in Schools
 522.7, Staff Use of Information Tech and Communications Resources
 522.7-R, Staff Use of Information Tech and Communications Resources Rules
 522.72, Use of District-Issued Mobile Phone and/or Mobile Data Device

File Attachments[384, Therapy Dogs in Schools - 1st Reading.pdf \(124 KB\)](#)[522.7 Staff Use of Information Tech and Communication Resources - 1st Reading.pdf \(58 KB\)](#)[522.7 Rule, Staff Use of Information Technology and Communication Resources Rules - 1st Reading.pdf \(91 KB\)](#)[522.72 Staff Use of Mobile Phones and Other Data Devices - 1st Reading.pdf \(91 KB\)](#)**Subject B. Donation of \$1,500 from The Community Space**

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Category 15. NEW BUSINESS (Action Items)

Type Action

Recommended Action Motion to accept the donation of \$1500.00 of 100 backpacks from The Community Space.

Subject C. In-Person Board Meetings

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Category 15. NEW BUSINESS (Action Items)

Type Action

16. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**17. BOARD COMMUNICATIONS****Subject A. Legislative Liaison Report**

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 17. BOARD COMMUNICATIONS

Type Information

Subject B. Board Engagement Opportunities

Meeting Sep 28, 2020 - Whitewater School Board - Regular Meeting

Category 17. BOARD COMMUNICATIONS

Type Information

Day	Date	Time	Event	Location	Board
					Jim Stewart,

Tuesday	10/06	9:30 am	PRC Meeting	Zoom	Casey Judd, Tom Ganser
Monday	10/26	7:00 pm	Regular Meeting	TBD	ALL
Monday	11/23	7:00 pm	Regular Meeting	TBD	ALL
Monday	12/21	7:00 pm	Regular Meeting	TBD	ALL
Tuesday- Friday	1/19- 1/22	Various	State Convention	Milwaukee	

18. ADJOURN

If you require special accommodations to fully participate, please notify the School Board Secretary by phone (262) 472-8702 or in writing at least 24 hours prior to the meeting time.