



Monday, January 25, 2021
Whitewater School Board - Regular Meeting

Whitewater Unified School District

6:30 p.m. via Zoom Online

- URL: <https://us02web.zoom.us/j/82084482126?pwd=dzBzK3dBRWtSS0dIOFVDZktaZ0g0dz09>
- Passcode: 633516

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- Dial-in: 1-312-626-6799
 - Webinar ID: 820 8448 2126
 - Passcode: 633516
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Closed Session

7:00 p.m. via Zoom Online

- URL: <https://us02web.zoom.us/j/81211210282?pwd=ZjYzbVFrZGI0Y3oyMHc0RHloVXZCQT09>
- Passcode: 665115

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- Dial-in: 1-312-626-6799
 - Webinar ID: 812 1121 0282
 - Passcode: 665115
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PUBLIC NOTICE: The health and safety of District employees, School Board, and the community is a top priority. As such, this Board meeting will be held virtually. You may watch the meeting online using Zoom or Channel 990.

If technical difficulties occur during the Zoom meeting resulting in one or more Board members not being able to participate, the meeting may end.

Due to the difficulty of enabling public comment while meetings are being held virtually, the Whitewater Unified School District School Board welcomes comment in writing up until 30 minutes prior to the scheduled meeting time. Please submit comments to the School Board Secretary, jtueting@wwusd.org, or the School Board President, caseyjudd@wwusd.org. If participants wish to speak, use the raise your hand feature on Zoom, unmute yourself, and state your name. Participants are allotted a three minute speaking period.

1. CALL TO ORDER AND ROLL CALL (6:30)

2. ADJOURN INTO CLOSED SESSION

Subject **A. Adjourn into closed session, pursuant to the provisions of §19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically, to prepare for Whitewater Education Association negotiations. (Action Item)**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 2. ADJOURN INTO CLOSED SESSION

Type Action

Recommended Action Motion to adjourn into closed session, pursuant to the provisions of §19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically, to prepare for Whitewater Education Association negotiations.

3. OPEN SESSION (7:00)

Subject **A. Reconvene into open session pursuant to the provisions of §19.85(2) Wis. Stats., for possible action on any matters discussed in closed session. (Action Item)**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 3. OPEN SESSION (7:00)

Type Action

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF AGENDA (Action Item)

6. ANNOUNCEMENTS AND RECOGNITIONS

7. STUDENT REPORTS

Subject **A. Whitewater High School Student Council Report - Kacie Carollo**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 7. STUDENT REPORTS

Type Information

8. PUBLIC COMMENTS

Subject **A. NON-AGENDA ITEMS: Citizens may speak regarding items not on the agenda under Public Comments, but no School Board action will be taken. Issues raised may become a part of a future agenda. AGENDA ITEMS: Citizens may speak regarding specific issues on the agenda at the time the Board discusses that item. Participants are allotted a three minute speaking period.**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 8. PUBLIC COMMENTS

Type Information

9. SPECIAL REPORTS AND/OR ACTION (Action Items)

Subject **A. Establish 2021-22 Regular and Special Education Open Enrollment Space Limitations - Lanora Heim, Director of Pupil Services**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 9. SPECIAL REPORTS AND/OR ACTION (Action Items)

Type Action

Recommended Action Motion to approve the space limitations for open enrollment applicants for the 2021-22 school year as presented below.

File Attachments

[2021-22 Motion to approve the following space limitations for OE applicants.pdf \(17 KB\)](#)

[Graph for OE presentation January 2021.pdf \(109 KB\)](#)

Subject **B. Exploration of Athletic Program Improvements**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 9. SPECIAL REPORTS AND/OR ACTION (Action Items)

Type

10. PERSONNEL REPORT (Action Items)

Subject **A. Resignation - SUPPORT - Food Service Aide, Washington**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve the resignation of Karissa Henderson, Food Service Aide, Washington effective January 22, 2021.

Subject B. New Hire - SUPPORT - Custodian II, High School

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to ratify employment of Drew Charpentier, Custodian II, High School effective January 11, 2021.

Drew Charpentier - 0 years experience - UW-Stevens Point

File Attachments

[Staff Background Sheet - Drew Charpentier.pdf \(46 KB\)](#)

Subject C. FTE Increase - CERTIFIED - English Language Arts, High School

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to increase the FTE of Elizabeth Miller from 0.5 to 0.6 for the 2020-21 school year.

You may recall, Anna Los requested and was approved for a leave of absence for the remainder of the school year. By increasing Miller to 0.6 FTE, we are able to cover all classes and not need a long-term sub.

Subject D. Employment - ADDITIVE - Head Boys, Tennis Coach

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve the employment of Baron West, Head Boys, Tennis Coach.

Subject E. Employment - ADDITIVE - Head Girls, Soccer Coach

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 10. PERSONNEL REPORT (Action Items)

Type Action

Recommended Action Motion to approve the employment of Madeleine Blaine, Head Girls, Soccer Coach.

11. DISTRICT ADMINISTRATOR REPORTS

Subject A. District Administrator Update

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 11. DISTRICT ADMINISTRATOR REPORTS

Type Information

Donations less than \$1000-

- \$50.00 from Whitewater Family Dentistry for Ferradermis
- \$100.00 from Ketterhagen Motors for Ferradermis
- \$200.00 from Kikkoman Foods for Ferradermis
- \$500.00 from Lavelle Industries for Ferradermis

12. BUSINESS OFFICE REPORTS

Subject A. Technology Purchases (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Action

Recommended Action Motion to approve the purchase of 400 Lenovo 100e Chromebooks from Insight (\$73,200) and 1,200 Chrome licenses from Trox (\$27,960).

Andy Rowland, Director of Technology, will present proposed technology purchases for the 2021-22 school year. Brief summaries are attached.

File Attachments

[Chrome Licenses.pdf \(40 KB\)](#)

[Chromebooks.pdf \(53 KB\)](#)

Subject B. Food Service Equipment Purchase (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Action

Recommended Action Motion to approve purchase of two double-stack convection ovens from Kessnich's for the sum of \$31,080.76, pending DPI approval.

Congratulations to Food Service Supervisor Lisa Griep for being awarded a \$25,000 grant through DPI for the purchase of two double-stack convection ovens.

Offers were solicited from three vendors for two Blodgett DFG-100-ES DBL:

Kessnich's \$31,080.76

Boelter \$32,402.00

Kavanaugh Restaurant Supply \$31,471.66

We are recommending the purchase be made from Kessnich's. DPI must also approve the purchase.

The difference between the cost and grant amount will be made up by the food service budget.

File Attachments

[6209 Equipment Bid Summary Evaluation Matrix.pdf \(3,467 KB\)](#)

[Whitewater Unified School District Mail - Whitewater- NSLP Equipment Grant Part 2.pdf \(155 KB\)](#)

Subject	C. WHS Chiller Replacement, Resized Unit (Action Item)
Meeting	Jan 25, 2021 - Whitewater School Board - Regular Meeting
Category	12. BUSINESS OFFICE REPORTS
Type	Action
Recommended Action	Motion to approve purchase of the resized chiller for the high school from Total Mechanical for the sum of \$267,800.

In November, the Board approved replacing the chiller at the high school, and awarded the project to Total Mechanical for the sum of \$293,600.

Earlier this month, with Total Mechanical was finalizing calculations to get the chiller ordered, they realized they quoted a chiller that was larger than what was necessary. Total Mechanical originally quoted a 300-ton unit. After double checking calculations, they determined a 200-ton unit is more appropriate.

Upon being notified, we reached out to the other two vendors, as we thought it only fair to give them another chance.

Summary of revised offers received:

Total Mechanical \$267,800

Illingworth-Kilgust \$No offer

Ahern \$298,200 (same proposed unit as before)

Summary of original bids for air-cooled chiller:

Total Mechanical \$293,600

Illingworth-Kilgust \$320,987

Ahern \$298,200

File Attachments

[Total Mechanical REVISED WWHS Chiller Replacement.pdf \(239 KB\)](#)

Subject D. WHS Boiler Update (Possible Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type

File Attachments

[20210106_130913.jpg \(4,119 KB\)](#)

[20210106_130905.jpg \(2,578 KB\)](#)

[20210106_130627.jpg \(2,629 KB\)](#)

Subject E. Biennial Actuary Valuation of OPEB (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Action

Recommended Action Motion to approve contracting with Milliman for the post-employment benefits valuation for the sum of \$4,400, as presented.

For financial statement purposes, due to our post-employment benefit structure, the District must undergo a post-employment benefits valuation every two years. The results of this valuation are folded into our annual financial statements. In recent history, the District has used Key Benefit Concepts to complete this valuation. Offers were solicited from three actuaries to complete this study:

Key Benefit Concepts \$7,550 + \$600 (table update for FY2022) = \$8,150

Milliman \$4,400 (includes the table update for FY2022)

Lauterbach & Amen \$5,500 (included the table update for FY2022)

For reference, when proposals were solicited in 2019, we received the following offers:

Key Benefit Concepts \$7,550

Milliman \$12,000

Actuarial & Health Care Solutions \$9,250

Attached are also the latest KBC valuation and table update, for reference purposes only.

File Attachments

[Key Benefits Concepts.pdf \(286 KB\)](#)
[Milliman.pdf \(164 KB\)](#)
[Lauterbach and Amen.pdf \(1,130 KB\)](#)
[KBC LATEST VALUATION.pdf \(1,079 KB\)](#)
[KBC TABLE UPDATE.pdf \(301 KB\)](#)

Subject F. Second Friday of January Student Count Report

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Information

The attached reports will be supplemented with additional information on Monday.

File Attachments

[2nd Friday ENROLLMENT Comparison.pdf \(445 KB\)](#)
[3rd Friday ENROLLMENT Comparison.pdf \(458 KB\)](#)
[2nd Friday Membership Summary.pdf \(637 KB\)](#)
[3rd Friday Membership Summary Revised.pdf \(580 KB\)](#)

Subject G. 2021-22 Budget Development Guide (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Action

Recommended Action Motion to approve the 2021-22 budget development guide and assumptions, as presented.

In December, we reviewed the 2021-22 budget development guide and assumptions: <https://sites.google.com/wwusd.org/budget/2021-22-budget/development-assumptions>

The only recommended change I have from December is the addition of an assumption that staff will return to pre-COVID assumptions. This will allow for the building of a budget comparable to non-COVID years. Any staffing changes that may be necessary, contemplated, or approved would be reported as an addition/subtraction to the base budget.

Subject H. Resolution Authorizing Shared LMC Specialist Services with Palmyra-Eagle Area School District and Related Memorandum of Understanding (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 12. BUSINESS OFFICE REPORTS

Type Action

Recommended Action Motion to approve resolution 2021-01, Shared LMC Specialist Services, and the related Memorandum of Understanding, as presented.

We were approved by Palmyra-Eagle Area School District administration regarding the possibility of providing LMC Specialist services to them. You may recall, we hired their LMC Specialist in fall of 2019.

Included is the resolution to adopt the agreement. The agreement terms are being finalized and then will be posted publicly.

In addition to the agreement with PEASD, we are recommending approval of a MOU with our LMC Specialist. The MOU will outline how the arrangement will be handled internally.

Added Monday: PEASD administration reviewed the agreement and finds it acceptable. It will be referred for their board to approve in February. Additionally, Kathy Retzke (LMC Specialist) reviewed the MOU and finds it acceptable.

File Attachments

[Resolution 2021-01.pdf \(51 KB\)](#)

[DRAFT Agreement.pdf \(48 KB\)](#)

[MOU with LMC Specialist.pdf \(40 KB\)](#)

13. CONSENT AGENDA (Action Item)

Subject A. Minutes Approval of Regular Meeting December 21, 2020

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action (Consent), Minutes

Recommended Action Motion to approve the minutes as presented

The consent agenda is designed to expedite the handling of routine official business of the school board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual board member, an item may be removed from the consent agenda and placed on the regular agenda for consideration and action.

Subject B. Minutes Approval of PRC Meeting January 13, 2021

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action (Consent), Minutes

Recommended Action Motion to approve the minutes as presented.

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agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual board member, an item may be removed from the consent agenda and placed on the regular agenda for consideration and action.

Subject **C. 2nd Readings of Policies: 522.7, Staff Use of Information Tech and Communication Resources; 522.7-R, Staff Use of Information Technology and Communication Resources Rules; 522.71, Staff Use of Social Media / Staff Use of Online Forums; 522.71-R, Staff Use of Social Media Rules; 526, Personnel Records; 533.3, Anti-Nepotism**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action (Consent)

Recommended Action Motion to approve the 2nd readings of policies as presented.

522.7, Staff Use of Information Tech and Communication Resources
 522.7-R, Staff Use of Information Technology and Communication Resources Rules
 522.71, Staff Use of Social Media / Staff Use of Online Forums
 522.71-R, Staff Use of Social Media Rules
 526, Personnel Records
 533.3, Anti-Nepotism

File Attachments

[522.7 Staff Use of Information Tech and Communication Resources - 2nd Reading.pdf \(55 KB\)](#)
[522.7-R, Staff Use of Information Technology and Communication Resources Rules - 2nd Reading.pdf \(89 KB\)](#)
[522.71, Staff Use of Online Forums - 2nd Reading.pdf \(57 KB\)](#)
[522.71, Staff Use of Social Media - 2nd Reading.pdf \(60 KB\)](#)
[522.71-R, Staff Use of Social Media Rules - 2nd Reading.pdf \(90 KB\)](#)
[526, Personnel Records - 2nd Reading.pdf \(57 KB\)](#)
[533.3, Anti-Nepotism - 2nd Reading.pdf \(36 KB\)](#)

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Subject **D. Voucher Approval**

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 13. CONSENT AGENDA (Action Item)

Type Action (Consent)

Recommended Action Motion to approve the cash disbursements and receipts as presented.

File Attachments

[Dec Vouchers Signature Page.pdf \(116 KB\)](#)

[2020-12 Vouchers.pdf \(36,339 KB\)](#)
[2020-12 Receipts.pdf \(3,325 KB\)](#)

The consent agenda is designed to expedite the handling of routine official business of the school board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual board member, an item may be removed from the consent agenda and placed on the regular agenda for consideration and action.

14. UNFINISHED BUSINESS - None

15. NEW BUSINESS

Subject A. Consideration of District Administrator Title Change (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 15. NEW BUSINESS

Type Action

Recommended Action Motion to approve the title change from District Administrator to Superintendent.

Subject B. Donation of \$1,400 for WMS Slot Car Club from HSI Rentals (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 15. NEW BUSINESS

Type Action

Recommended Action Motion to approve the donation of \$1,400 from HSI Rentals for the Whitewater Middle School Slot Car Club.

Subject C. Donation of \$1,500 for the Family Emergency Fund (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 15. NEW BUSINESS

Type Action

Recommended Action Motion to accept the anonymous donation of \$1,500.00 for the Emergency Family Fund.

Subject D. Donation of \$5,000 for Ferradermis from DPI Robotics League Participation Grant (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 15. NEW BUSINESS

Type Action

Recommended Action Motion to approve the donation of \$5,000 from DPI Robotics League Participation Grant for Ferradermis.

This grant will reimburse the team for expenses after virtual competitions in March and April.

Subject E. 1st Readings of Policies: 112.1, Title IX Sexual Harassment; 120, School District Legal Status; 171, School Board Meetings; 181, Rules of Order; 345.6-R, Graduation Requirements (Action Item)

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 15. NEW BUSINESS

Type Action

Recommended Action Motion to approve the 1st readings of the policies as presented.

File Attachments

[112.1, Title IX Sexual Harassment.pdf \(114 KB\)](#)

[120, School District Legal Status.pdf \(41 KB\)](#)

[171, School Board Meetings.pdf \(45 KB\)](#)

[181, Rules of Order.pdf \(38 KB\)](#)

[345.6-R, Graduation Requirements.pdf \(61 KB\)](#)

Subject F. Upcoming School & Staff Calendar Review

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 15. NEW BUSINESS

Type Discussion

Calendar Committee Meeting is set for February 18 via Zoom Online. Attached are the previously approved calendars.

File Attachments

[2021-22 Calendar Final BD APPROV 2020 0224.pdf \(43 KB\)](#)

[2022-23 Calendar Final BD APPROV 2020 0224.pdf \(43 KB\)](#)

16. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

17. BOARD COMMUNICATIONS

Subject A. Legislative Liaison Report

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 17. BOARD COMMUNICATIONS

Type Information

Subject B. Board Engagement Opportunities

Meeting Jan 25, 2021 - Whitewater School Board - Regular Meeting

Category 17. BOARD COMMUNICATIONS

Type Information

Day	Date	Time	Event	Location	Board
Wednesday	2/3	6:00 pm	PATT Meeting - WA	Virtual	
Tuesday	2/9	10:00 am	PRC Meeting	Zoom	Casey, Tom, Jim
Tuesday	2/9	5:30 pm	PTA Meeting - LV	Virtual	
Tuesday	2/9	6:00 pm	PTO Meeting - MS	Virtual	
Monday	2/15	7:30 am	Legislative Breakfast	Zoom	
Tuesday	2/16		2021 Spring Primary Election		
Tuesday	2/16	6:00 pm	FTP Meeting - LN	Virtual	
Thursday	2/18	3:45 pm	Calendar Committee	Zoom	Thayer, Steve
Monday	2/22	7:00 pm	Regular Meeting	Zoom	ALL

18. ADJOURN

If you require special accommodations to fully participate, please notify the School Board Secretary by phone (262) 472-8702 or in writing at least 24 hours prior to the meeting time.