Common Council Meeting

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Tuesday, February 03, 2026 - 6:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

https://teams.microsoft.com/meet/25142739207755?p=JYio9vudLKHm5TjmpB

Dial in by phone

+1 929-229-5663,,903593902# United States,

Find a local number

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For organizers: Meeting options | Reset dial-in PIN

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA
A councilmember can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Council to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA
Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.

1. Approval of Common Council Meeting Minutes from January 20, 2026.
2. Library Board of Trustee minutes from December 15, 2025.
3. Alcohol Licensing Committee meeting minutes from November 18, 2025.
4. Parks and Recreation Board meeting minutes from December 17, 2025.
5. Finance Committee meeting minutes from November 25, 2025.
6. February 17, 2026 Common Council meeting will be held in the LMC at Whitewater High School, 2nd Floor, 534 S Elizabeth St, Whitewater, WI.
7. Resignation of Elvira Kau from the Lakes Advisory Committee.
8. Recommendation of Bridget Lee to Aquatic Center Committee.
9. Recommendation of Krystal deLeon to Aquatic Center Committee.
10. Recommendation of Sue Scherer to Aquatic Center Committee.
11. Recommendation of Chuck Mills to Aquatic Center Committee.
12. Fourth of July Parade memo.
13. Liquidation of Fire/EMS equipment.
14. Resignation from Bicycle and Pedestrian Committee.
15. Memo on Innovation Center and ECEC
16. EDA Memo and EDA Letter
17. Vendor Remote Access Policy.

CITY MANAGER REPORT

18. City Manager Report.
19. Proclamation for James Athas- **City Manager**
20. Proclamation for Black History Month. - **City Manager**

HEARING OF CITIZEN COMMENTS

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RESOLUTION

21. 2026-R-003 Resolution declaring official intent to reimburse expenditures from proceeds of borrowing.- **Finance**

ORDINANCES

First Reading

22. **Ordinance 2026-O-03** an ordinance regarding amendment of the Comprehensive Plan and Future Land Use Map-**Community Development**

23. **Ordinance 2026-O-04** and ordinance amending the zoning map the zoning classification in regards to certain properties in the City of Whitewater Tax Parcel #'s /A410100001, /A410100002, /A410100003, /A503200001 and /A503200002 on Bluff Road.- **Community Development**

24. **Ordinance 2026-O-05** an ordinance created Section 14.04.070 Permit Expiration.- **Community Development**

25. **Ordinance 2026-O-06** an ordinance amending Sections 19.54.03(1)(B) and 19.54.080(B)(1) of the Sign Zoning Code. -**Community Development**

CONSIDERATIONS

26. Councilmember Requests for Future Agenda Items or Committee items. Questions

FUTURE AGENDA ITEMS

27. Update on the Community Service Program- **O. Smith Q1**

28. Update on Starin Park Water Tower plans- **O. Smith Q1 2026**

29. Update on MOU between the City of Whitewater and Downtown Whitewater, Inc.- **Q1 2026**

CLOSED SESSION Adjourn to Closed Session, TO RECONVENE to OPEN SESSION, pursuant to Wisconsin Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Item to be discussed:

30. City Manager's Performance Evaluation and Employment Agreement-**HR**

CONSIDERATIONS

31. Discussion and Possible Action regarding City Manager's Performance Evaluation and Employment Agreement- **HR**

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.

Common Council Meeting

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Tuesday, January 20, 2026 - 6:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

https://teams.microsoft.com/meet/23020224725003?p=SpdSxWr7BqBKdwb0el

Dial in by phone

+1 929-229-5663,,981563858# United States,

Find a local number

Phone conference ID: 981 563 858#

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MINUTES

CALL TO ORDER

Council President Singer called the meeting to order at 6pm.

ROLL CALL

PRESENT
Council President Patrick Singer
Councilmember Greg Majkrzak
Councilmember Michael M.Smith
Councilmember Orin O.Smith
Councilmember Steven Sahyun
Councilmember Brian Schanen
Councilmember Neil Hicks

City Manager John Weidl
City Attorney Steven Chesebro
Public Works Director Brad Marquardt
City Clerk Heather Boehm

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA
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Motion to Approve the Agenda with items # 29, #30, and #31 moving to the Consent Agenda made by Councilmember Hicks, Seconded by Councilmember Majkrzak.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

PRESENTATION

1. Presentation by Jodi Sweeney from the Sweeney Group on the Capital Campaign Study for the Whitewater Aquatic & Fitness Center.

   Jodi Sweeney from the Sweeney Group gave a presentation on the Capital Campaign Study for the Whitewater Aquatic & Fitness Center.

CONSENT AGENDA
Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.

Motion to approve the Consent Agenda with items #29, #30, and #31 added made by Councilmember Majkrzak, Seconded by Councilmember O.Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

2. Approval of Common Council Meeting Minutes from December 16, 2025.
3. Police and Fire Commission Meeting Minutes from November 17, 2025.
4. Public Arts Commission Minutes of November 6, 2026.
5. Plan and Architectural Review Commission November 10, 2025 and December 8, 2025 Minutes
6. Landmarks Commission Meeting Minutes from November 5, 2025 and December 3, 2025.
7. Public Works Meeting Minutes from December 9, 2025.
8. Types of Certifications that the Fitness and Aquatic Instructors currently hold.
9. Proposed Artwork on Electrical Boxes.

10. Amendment No. 1 to Task Order No. 25-06, Main Street/Franklin Street Intersection.
11. Spring Election Candidate memo.
12. Core HR Service numbers form 2025.
13. Flock Safety Information memo.
14. Update on Downtown memo.
15. RFP for surveys.
16. Multi-family Tax Burden Memo.
17. Referendum Impact Analysis Actual vs Estimate Memo.
18. Staff FTE Changes Analysis Memo.
19. Clarification on City's Increase in Hired Staff.
20. Public Comment Response Memo Regarding Legal Costs.

STAFF REPORT

21. Report on rental housing list.- **Community Development**

    City Attorney Steven Chesebro gave a report on the Rental Housing List.

CITY MANAGER REPORT

22. City Manager Report.

    City Manager John Weidl recognized lifeguards at the Aquatic Center, Brenda Schumacher and Lynette Brown. A toddler under 2yrs old fell face first into the leisure pool becoming fully submerged. It only took Brenda and Lynette approximately 6 seconds to react to the situation and get the toddler out of the water to safety.

HEARING OF CITIZEN COMMENTS

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Brad Ceranski spoke about the Daycare.

Jim Heckendorf (Fontana) spoke about the Rental Housing List.

Chuck Mills (336 S Whiton St) spoke about the projector screen.

RESOLUTION

23. **2026-R-001** Resolution regarding Park & Open Space Plan. - **Parks**

Motion made to approve Resolution 2026-R-001 by Councilmember Hicks, Seconded by Councilmember O.Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

24. **2026-R-002** Resolution to approve Contract 5-2025 Fire Department Training Facility.- **FD**

Motion made by Councilmember M.Smith, Seconded by Councilmember O.Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

CLOSED SESSION Adjourn to Closed Session, TO RECONVENE to **OPEN SESSION**, pursuant to Wisconsin Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

CS-25. Discussion regarding Potential Housing Proposal.

Motion made at 6:32pm to go into Closed Session made by Council President Singer, Seconded by Councilmember Majkrzak.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

Motion made at 6:49pm to come out of Closed Session made by Councilmember Majkrzak, Seconded by Councilmember O. Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M. Smith, Councilmember O. Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

Present: Llana Dostie, Zoning Coordinator, Shane Rudlang, Ehlers, Steven Chesebro, City Attorney, Mason Becker, Community Development Director, John Weidl, City Manager, Heather Boehm, City Clerk

ORDINANCES

First Reading

26. **Ordinance 2026-O-01** an ordinance regarding amendment of the Comprehensive Plan and Future Land Use Map**-Community Development**

Motion made to deny Ordinance 2026-O-01 made by Council President Singer, Seconded by Councilmember O.Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith,

Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

27. **Ordinance 2026-O-02** and ordinance amending the zoning map the zoning classification in regards to certain properties in the City of Whitewater Tax Parcel # /A444200001(Vacant Lot located at the end of E Main Street)-**Community Development**

Motion made to table Ordinance 2026-O-02 made by Council President Singer, Seconded by Councilmember O.Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

CONSIDERATIONS

28. Discussion and Possible Action regarding Pre/3 development TIF request presentation by Ehlers.- **Community Development Director.**

Motion made to table the Pre/3 TIF made by Council President Singer, Seconded by Councilmember O.Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

Bob - spoke about the TIF financing.

Susan Chandler spoke about housing.

Brian Zellmer (1270 E Jakes Way) spoke about housing.

Jeff Knight (405 Panther Ct) spoke about housing.

Bob Murray spoke on housing.

Larry Kachel (457 S Buckingham Blvd) spoke on Fire/Ems report, housing and statistics.

29. Discussion and Possible Action regarding 1850 Tavern on Main (Former Brass Rail), 130 W Main St., Whitewater, WI, Alcohol License application approval.- **City Clerk**

This item was moved to the Consent Agenda.

30. Discussion and Possible Action regarding Viola's Beer Here, 617 E Milwaukee St., Whitewater, WI, Alcohol License application approval.- **City Clerk**

This item was moved to the Consent Agenda.

31. Discussion and Possible Action regarding amendment to Angus Young scope of work for PD Evidence/Training Garage.- **PD**

This item was moved to the Consent Agenda.

32. Councilmember Requests for Future Agenda Items or Committee items. Questions

FUTURE AGENDA ITEMS

33. Update on the Community Service Program- **O. Smith Q1**

34. Update on Starin Park Water Tower plans- **O. Smith Q1 2026**

35. Update on MOU between the City of Whitewater and Downtown Whitewater, Inc.- **Q1 2026**

CLOSED SESSION Adjourn to Closed Session, TO RECONVENE to **OPEN SESSION**, pursuant to Wisconsin Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Item to be discussed:

CS-36. City Manager's Performance Evaluation- **HR**

Motion made at 7:10pm to go into Closed Session made by Council President Singer, Seconded by Councilmember Majkrzak.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

Motion made at 8:53pm to come out of Closed Session made by Councilmember Schanen, Seconded by Councilmember O. Smith.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M. Smith, Councilmember O. Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

Present: Sara Marquardt, HR Director, Rachelle Blitch, Finance Director, John Weidl, City Manager.

CONSIDERATIONS

37. Discussion and Possible Action regarding City Manager's Performance Evaluation- **HR**

No Action Taken

ADJOURNMENT

Motion to adjourn made at 8:53pm by Councilmember O.Smith, Seconded by Councilmember Schanen.
Voting Yea: Council President Singer, Councilmember Majkrzak, Councilmember M.Smith, Councilmember O.Smith, Councilmember Sahyun, Councilmember Schanen, Councilmember Hicks

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2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.

Library Board of Trustees

Whitewater Public Library, Meeting Room
2 431 West Center St., Whitewater, WI, 53190
*In Person and Virtual

Monday, December 15, 2025- 6:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

Join Zoom Meeting:

https://us02web.zoom.us/j/82207120174?pwd=4C7sbktQhBHg7pbRC34mUUUNeNa0qv.

1

Meeting ID: 822 0712 0174

Passcode: 4gcinkcJ

Telephone: +1 (312) 626-6799 US (Chicago)

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum.

MINUTES

CALL TO ORDER at 6:32pm

ROLL CALL

Present: Tara Mackenzie-Peotter, Steven Sahyun, and Doug Andersen

Not Present: Kathy Retzky, Camden Harlan, and Elizabeth Miller

Staff: Diane Jaroch and Sarah French

APPROVAL OF AGENDA

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Motion by Doug Anderson, seconded by Steven Seyun, to move agenda items 7-9 before item 6. Unanimously approved.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any Board member requests that an item be removed for individual consideration.

1. Approval of the minutes of the November 17, 2025 meeting
2. Approval of Payment of Invoices for November 2025
3. Acknowledgement of Receipt of November 2025 Statistical report
4. Acknowledgement of Receipt of Financial reports
5. Acknowledgement of Receipt of November 2025 Treasurer's reports

Motion to approve consent agenda by Tara Mackenzie-Peotter, seconded by Doug Anderson. Unanimously approved.

HEARING OF CITIZEN COMMENTS

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OLD BUSINESS

6. Library Building Project general update and tour of the new building

- Diane provided a tour of the new building

NEW BUSINESS

7. Approval of the 2026 Jefferson County Contract for Library Services

- Diane explained that the contract amount from Jefferson County changed very little since last year.

Motion to approve signing the Jefferson County Contract for Library service by Steven Seyun, seconded by Tara Mackenzie-Peotter. Unanimously approved.

8. Approval of 2026 holiday closings

- All closings coincide with Whitewater City holiday closings.

Motion to approve 2026 Holiday Closings by Doug Anderson, seconded by Steven Seyun. Unanimously approved.

9. Review and possible approval of the Makerspace Policy

- Steven asked why sign-in/sign-outs were not going to be collected. Sarah explained that the Makerspace with a counter installed on the door to document usage.

10. Library Director review

- Tara volunteered to be on the Library Director Review committee. The committee will meet virtually before the end of the year to start the director review process.

CONSIDERATIONS / DISCUSSIONS / REPORTS

11. Library Director's report
12. Assistant Director's report
13. Youth Educational Services report
14. Programming & Makerspace report
15. Bridges Library System Staff reports
16. Board reports

FUTURE AGENDA ITEMS

CONFIRMATION OF NEXT MEETING - Wednesday, January 21st at 6:30pm

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Library (262-473-0530) at least 72 hours prior.

Alcohol Licensing Committee Meeting

Whitewater Municipal Building, Cravath Lakefront Room, 2nd Floor, 312 West Whitewater St., Whitewater, WI 53190 *In Person and Virtual

Tuesday, November 18, 2025 - 5:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:
https://us06web.zoom.us/j/88205492506?pwd=ULkhLYOm0eEscTHWlfU44SUtnHfQHA.1

Telephone: +1 (312) 626-6799 US
Webinar ID: 882 0549 2506
Passcode: 315937

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MINUTES

CALL TO ORDER

Vice Chairperson Patrick Singer called the meeting to order at 5:00 pm.

ROLL CALL

PRESENT
Patrick Singer
Greg Majkrzak

City Attorney Steven Chesebro

Police Chief Dan Meyer

City Clerk Heather Boehm

ABSENT
Chairperson Brian Schanen

APPROVAL OF AGENDA
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Motion made to approve the agenda by Majkrzak, Seconded by Singer.

CONSIDERATION OF REQUEST

Motion made to approve the Consent Agenda by Majkrzak, Seconded by Singer.

1. Approval of the October 22, 2025 meeting minutes.

HEARING OF APPEAL

2. Hearing of Appeal from Nicholas Wingate regarding of denial of Beverage Operator's License.

   Motion made to uphold the Beverage Operators License denial due to the fact that the applicant, Nicholas Wingate, did not appear at the appeal he requested, by Majkrzak, Seconded by Singer.

ADJOURNMENT

Motion made to adjourn at 5:06 pm by Majkrzak, Seconded by Singer.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

Respectively submitted by City Clerk, Heather Boehm

Heather M Boehm

Parks and Recreation Board Minutes DRAFT
Wednesday, November 19, 2025 – 5:30 pm
Cravath Lakefront Room
312 W. Whitewater Street
Whitewater, WI 53190
Hybrid Meeting

1. **Call to Order and Roll Call**

   Present: Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal, Kathleen Flemming (Arrives 5:35), Mike Dowden (Arrives 5:45)

   Absent: Chad Ahrens, Dan Fuller

   Staff: Kevin Boehm, Jennifer Jackson, Michelle Dujardin, Jamie Lowery, Michael Maas

2. **Approval of Agenda**

   Motioned by Neil Hicks. Seconded by Stephanie Hicks. Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal.

   Absent: Kathleen Flemming, Mike Dowden, Chad Ahrens, Dan Fuller

3. **Approval of Consent Agenda**

   Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal, Kathleen Flemming, Mike Dowden.

   Absent: Chad Ahrens, Dan Fuller

4. **Hearing of Citizens Comments**

   No Citizens Comments

5. **Considerations/Discussions/Reports**

   a. Update on Wisconsin State DOA Non-State Grant Application for Starin Park Splash Pad and Park Enhancement Project.

      i. **Boehm:** The grant time frame had a quick turnaround. Received support letters from State Leaders and community members. Splash Pad plan not set in stone. If we don't get a grant, Splash Pad will move forward, other park upgrades will get phased in.

         1. **Hicks:** Will there be a control room for accessories?
         2. **Boehm:** Yes, will be control box, like stop light control box
         3. **Ryan:** Asked about the strength of equipment: Will it hold kids if they hang on items?
         4. **Boehm:** Yes, it is thick metal piping.

   b. Discussion and possible action on the Recreational Program Fee Policy.

i. **Boehm:** Removed the Whitewater Aquatic and Fitness Center. Nothing else has changed.

Motioned by Neil Hicks to approve the Recreational Program Fee Policy. Seconded by Deb Weberpal. Ayes: Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal, Kathleen Flemming, Mike Dowden Absent: Chad Ahrens, Dan fuller

c. Discussion on Parks and Recreation Strategic Plan
   i. **Boehm:** There will be a Fresh Draft
   ii. **N. Hicks:** Suggested prioritizing projects in Strategic Plan

6. Future Agenda Items
   a. Remove Art Coleman from Bike and Pedestrian Committee
   b. Replacement for Decorative Snowflakes for Light Poles

7. Adjournment
   a. Adjournment at 6:25

Respectfully Submitted,

Michael Maas
Michael Maas

Parks and Recreation Board Minutes DRAFT
Wednesday, December 17, 2025 – 5:30 pm
Cravath Lakefront Room
312 W. Whitewater Street
Whitewater, WI 53190
Hybrid Meeting

1. **Call to Order and Roll Call**

   Present: Chad Ahrens, Kathleen Flemming, Dan Fuller, Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal

   Mike Dowden (Arrives 5:45)

   Staff: Kevin Boehm, Jaime Lowrey, Michael Maas

2. **Approval of Agenda**

   Motioned by Neil Hicks. Seconded by Stephanie Hicks. Chad Ahrens, Kathleen Flemming, Dan Fuller, Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal

   Absent: Mike Dowden

3. **Approval of Consent Agenda**

   Chad Ahrens, Mike Dowden, Kathleen Flemming, Dan Fuller, Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal

4. **Hearing of Citizens Comments**

   No Citizens Comments

5. **Considerations/Discussions/Reports**

   a. Boehm gave update on Christmas in Cravath. Included in updates were Lights, Breakfast for Dinner with Santa, and Parents Night Out.

   b. Update on Digital Sign Installation at Flat Iron Park.

      i. **Boehm:** City will be purchasing a 4x8 digital informational sign. Waiting until after the holidays to start the build. Roughly a 10-week lead time to build the sign. Anticipated completion to be end of March.

   c. Discussion and Possible Action on Whitewater Aquatic and Fitness Center Fee Policy

      i. **Boehm:** Cleaner to separate Recreation Fee Policy and Whitewater Aquatic and Fitness Center Fee Policy

         1. **Ryan:** Should Adult Couple and Senior Couple be in the policy?
         2. **Boehm:** Yes, Senior Couple, adult couple no because adult becomes “family” after one.

   Motioned by Weberpal. Seconded by Neil Hicks. Chad Ahrens, Mike Dowden, Kathleen Flemming, Dan Fuller, Neil Hicks, Stephanie Hicks, Mike Kilar, Steve Ryan, Deb Weberpal

d. Discussion on Aquatic Center Committee

i. **Boehm:** City struggled to get applications for committee members. Suggested changing policy to allow for employees of the City and School District to be members, not just residents. Committee now has enough applications but still suggest changing the ordinance.

N. Hicks: Would like to not cap the amount of people for the committee. It's just an advisory committee and if they're interested in helping, they should be able to participate.

S. Hicks: When would you like Council and the Board to come together.

Boehm: March, need time to get it to both the council meeting and the board meeting.

e. Discussion and Possible action on Strategic Plan

i. **Boehm:** Open Space plan is the what's, the Strategic Plan is the how's. Strategic Plan will list projects and prioritize them.

6. Future Agenda Items

No future items brought up.

7. Adjournment

a. Adjournment at 6:27

Respectfully Submitted,

Michael Maas

Michael Maas

Finance Committee Meeting

Cravath Lakefront room 2nd floor 312 West Whitewater Str, Whitewater, WI, 53190 *In Person and Virtual

Tuesday, November 25, 2025 - 5:00 PM

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https://teams.microsoft.com/meet/26727474228024?p=DObDhU7LG0TiDLGZoU

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AGENDA

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Brian Schanen.

ROLL CALL

Present: Brian Schanen, Mike Smith and Patrick Singer.

Absent: None.

Additional Attendees: Rachelle Blitch, Director of Financial and Administrative Services

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Finance Committee Meeting Minutes from September 23, 2025
2. Finance Committee Meeting Minutes from October 9, 2025
3. Finance Committee Meeting Minutes from October 14, 2025
4. Finance Committee Meeting Minutes from October 15, 2025
5. Finance Committee Meeting Minutes from October 28, 2025

Motion to approve the consent agenda made by Patrick Singer, Seconded by Mike Smith.

Voting Yes: Brian Schanen, Patrick Singer and Mike Smith. Voting No: None.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the

agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

6. Notice of Claim filed by Don Wargowsky

Motion to deny the claim filed by Don Wargowsky made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Brian Schanen, Patrick Singer and Mike Smith. Voting No: None.

7. Update on Notice of Claim filed by Elizabeth Smith

8. Discussion and possible action to recommend employee bonuses for 2025

Motion to recommend approval of employee bonuses to Common Council made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Patrick Singer, Mike Smith and Brian Schanen. Voting No: None.

9. Discussion and possible action for Fire Department Turnout Gear Funding and Purchase Timing

Motion to recommend approval to purchase turnout gear in 2026 to the Common Council made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Patrick Singer, Mike Smith and Brian Schanen. Voting No: None.

FUTURE AGENDA ITEMS

10. Procedures for adding new positions

11. AI Policy Review

ADJOURNMENT

A motion to adjourn was made by Patrick Singer, Seconded by Mike Smith.

Voting Yes: Mike Smith, Brian Schanen and Patrick Singer. Voting No: None.

The meeting adjourned at 5:11 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

City of WHITEWATER	Council Agenda Item
Meeting Date:	February 3, 2026
Agenda Item:	Common Council meeting at WHS LMC February 17, 2026
Staff Contact (name, email, phone):	Heather Boehm hboehm@whitewater-wi.gov 262-473-0102

BACKGROUND
(Enter the who, what, when, where, why)

At the October 21, 2026, the Common Council voted to have the second meeting in February to be held on Whitewater Unified School District property.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

N/A

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

The February 17, 2026, Common Council meeting is scheduled to be held at the Whitewater High School, 2nd Floor, 534 S. Elizabeth Street, Whitewater, WI at 6:00 pm.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

N/A

City of WHITEWATER	City Council Consent Agenda Item
Meeting Date:	January 20, 2026
Agenda Item:	Resignation of Elvira Kau from Lakes Advisory Committee
Staff Contact (name, email, phone):	Michelle Dujardin, mdujardin@whitewater-wi.gov, 262-473-0121

BACKGROUND
(Enter the who, what when, where, why)

Please be advised that Elvira Kau has submitted her resignation from the Lakes Advisory Committee**,** effective Thursday, January 8, 2026.

The City would like to thank Elvira for her time, service, and contributions to the Lakes Advisory Committee and for her commitment to supporting the stewardship and enjoyment of Whitewater's lake resources.

This resignation creates a vacancy on the Lakes Advisory Committee's. Staff will follow the City's standard process for filling the vacancy.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

FINANCIAL IMPACT
(If none, state N/A)

STAFF RECOMMENDATION

ATTACHMENT(S) INCLUDED
(If none, state N/A)

Outlook

Re: Lakes Committee

From Elvira Kau <elvirabkau@gmail.com>
Date Thu 1/8/2026 3:14 PM
To Michelle Dujardin <mdujardin@whitewater-wi.gov>

I will confirm that I no longer wish to serve on the committee.

Take care

Elvira

On Thu, Jan 8, 2026 at 2:21 PM Michelle Dujardin <mdujardin@whitewater-wi.gov> wrote:

> Happy New Year!!
>
> I know you mentioned the possibility of not being on the lakes committee any longer. Can you please confirm or deny this decision?
>
> Have a great day!
> Michelle
>
> Michelle Dujardin, CPRP | Assistant Parks, Recreation, Community Events Director
> City of Whitewater | 312 W Whitewater | Whitewater, WI 53190
> ((262) 473-0121 | (262) 903-9532 | * mdujardin@whitewater-wi.gov
> For online registration and facility reservation, visit http://wwparks.org
> P Save money and the environment; think twice before printing this email

City of WHITEWATER Parks & Recreation
www.wwparks.org
Telephone: 262-473-0122
Fax: 262-473-0509
Office of Parks & Recreation
312 W. Whitewater St.
Whitewater, WI 53190

MEMORANDUM

To: Common Council
From: Kevin Boehm, Director of Parks, Recreation and Facilities
Date: February 3, 2026
Subject: Recommendation for Appointment – Bridget Lee to the Aquatic Center Commission

I am writing to recommend Bridget Lee for appointment to the newly forming Aquatic Center Commission. Bridget has expressed a strong interest in being actively involved in the Whitewater community and helping build a successful and inclusive aquatic facility.

Bridget brings extensive professional experience in the aquatics industry, including work with the YMCA where she participated in feasibility studies, capital campaigns, and fundraising efforts. She also has seven years of experience supporting the Special Olympics through fundraising and volunteer service. Currently, Bridget works for an aquatic supply company and collaborates closely with aquatic designers, builders, and contractors, providing her with valuable industry knowledge and professional connections.

I recommend to the Council that Bridget Lee be appointed to the Aquatic Center Commission. I am confident she will be a strong asset and bring meaningful perspective and expertise to the Commission.

Sincerely,

Kevin Boehm, Director of Parks, Recreation and Facilities.

Outlook

Fw: Online Form Submission #2066 for Citizen Service Information Form

From Becky Magestro <bmagestro@whitewater-wi.gov>
Date Tue 11/11/2025 2:44 PM
To Kevin Boehm <kboehm@whitewater-wi.gov>

Becky Magestro

Chief of Staff

City Manager's Office

City of WHITEWATER

312 W. Whitewater St.

Whitewater, WI 53190

Direct line- 262-473-0101

bmagestro@whitewater-wi.gov

www.whitewater-wi.gov

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, November 11, 2025 2:42 PM
To: Patrick Singer <psinger@whitewater-wi.gov>; City Manager <citymanager@whitewater-wi.gov>; City Clerk Staff <cityclerk@whitewater-wi.gov>
Subject: Online Form Submission #2066 for Citizen Service Information Form

Citizen Service Information Form

This form is used to apply to City of Whitewater Boards, Committees or Commissions.

Date	11/11/2025

Applicant Information

First Name	Bridget
Last Name	Lee
Home Address	N7841 Kettle Moraine
City	Whitewater
State	Wisconsin
Zip Code	53190
Home Phone Number	6304600729
Cell Number	6304600729
Email Address	Blee9622@gmail.com

Boards/Committees/Commissions of Interest

Select all Boards, Committees & Commissions you are applying for by checking each box:	Aquatic Center Committee (ACC)
Give a brief overview of your background, experience, interest, or concerns pertaining to the selected board(s), committee(s) or commission(s).	Aquatics has been a part of my entire career. Starting at a YMCA where I started a learn to swim program from the ground up. Including Ellis trainings and certifications. I also worked on a Capital Campaign to raise 5 million dollars for a new YMCA facility. I then moved onto working for a lane line manufacturer where I gained industry knowledge and moved onto opening a deck equipment division for Swimoutlet.com. All things from starting blocks to timing systems, anything a team or facility would need to outfit their program. From there I moved onto a company called PoolCorp that is a distributor of all pool products. My current focus is working with designers and builders for accurate products for commercial builds, renovations and construction. Also working with all types of customers for post build materials from the deck to the mechanical room.
Optional: Upload supportive documents (resume, recommendation letter, etc.)	*Field not completed.*
Indicate whether you are available during the day or the early evening for a short interview with the City Manager & Common Council President.	I work from home so anytime is open for me.

Business/Employer Information

Business/Employer Name	Poolcorp
Business/Employer Address	Remote
City	*Field not completed.*
State	Louisiana
Zip Code	*Field not completed.*
Business/Employer Phone Number	*Field not completed.*
Reference #1 Full Name	Guy Ledwell
Reference #1 Address & Phone Number	2626497040
Reference #2 Full Name	Amy Johnson
Reference #2 Address & Phone Number	4023095020

Regular Board, Committee and Commission members are expected to attend at least three-quarters of the meetings each year. Alternate members are always welcome to attend all meetings, but are not required to attend meetings unless requested.

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City of WHITEWATER Parks & Recreation
www.wwparks.org
Telephone: 262-473-0122
Fax: 262-473-0509
Office of Parks & Recreation
312 W. Whitewater St.
Whitewater, WI 53190

MEMORANDUM

To: Common Council
From: Kevin Boehm, Director of Parks, Recreation and Facilities
Date: February 3, 2026
Subject: Recommendation for Appointment – Krystal deLeon to the Aquatic Center Commission

I am writing to recommend Krystal deLeon for appointment to the Aquatic Center Commission. Krystal has expressed a strong desire to be engaged in the Whitewater community and to help build a welcoming environment that values opportunity, culture, and long-term sustainability.

Krystal brings a strong educational background, including a master's degree in social work, which she uses to understand community needs and help people achieve meaningful outcomes. She has experience in community engagement, mental health advocacy, and data-informed decision-making, and she emphasizes making decisions based on facts rather than opinion. Krystal is also interested in increasing facility usage and ensuring the aquatic center remains a valued and well-utilized community asset for years to come.

I recommend to the Council that Krystal deLeon be appointed to the Aquatic Center Commission. I am confident she will bring thoughtful perspective, a community-focused approach, and a commitment to inclusivity and long-term success.

Sincerely,

Kevin Boehm, Director of Parks, Recreation and Facilities.

City of WHITEWATER
312 W. Whitewater St.
Whitewater, WI 53190
Direct line- 262-473-0101
bmagestro@whitewater-wi.gov
www.whitewater-wi.gov

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, September 2, 2025 9:04 AM
To: Patrick Singer <psinger@whitewater-wi.gov>; City Manager <citymanager@whitewater-wi.gov>; City Clerk Staff <cityclerk@whitewater-wi.gov>
Subject: Online Form Submission #1892 for Citizen Service Information Form

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Citizen Service Information Form

This form is used to apply to City of Whitewater Boards, Committees or Commissions.

Date	9/2/2025

Applicant Information

First Name	Krystal
Last Name	deLeon
Home Address	1028 W Highland St
City	Whitewater
State	Wisconsin
Zip Code	53190
Home Phone Number	6084732093
Cell Number	6084732093
Email Address	kmdeleon@gmail.com

Boards/Committees/Commissions of Interest

Select all Boards, Committees & Commissions	Parks & Recreation Board

you are applying for by checking each box:	
Give a brief overview of your background, experience, interest, or concerns pertaining to the selected board(s), committee(s) or commission(s).	I am looking to join the newly formed Whitewater Aquatic and Fitness Center (WAFC) Commission. The WAC is such a value for the Whitewater Community. I have an interest in making sure it is sustained for years to come. My children enjoy time at the WAC and I personally appreciate the walking pool and early morning community you find at the WAC. I think the WAC is under utilized and it would be nice to see it used more. I have experience participating in various community efforts mostly in Rock County. I am looking for opportunities to be more engaged in Whitewater (where I live). My past involvement include mental health advocacy and projects that support improved health outcomes addressing social determinants of health. I am a licensed clinical mental health therapist and I have a law degree. I do well as processing information and making informed decisions to obtain short-term and long-term goals.
Optional: Upload supportive documents (resume, recommendation letter, etc.)	K. Judah Resume Master May 2025.doc
Indicate whether you are available during the day or the early evening for a short interview with the City Manager & Common Council President.	I have flexibility to meet in-person on Mondays otherwise an early evening time would be best. My kids play youth sports so I have to schedule around that.

Business/Employer Information

Business/Employer Name	Gateway Technical College
Business/Employer Address	3520 30th Ave
City	Kenosha
State	WI
Zip Code	53144
Business/Employer Phone Number	*Field not completed.*
Reference #1 Full Name	Mike Katchel
Reference #1 Address & Phone Number	920-397-0421

Reference #2 Full Name	Ozalle Toms
Reference #2 Address & Phone Number	608-295-5863

Regular Board, Committee and Commission members are expected to attend at least three-quarters of the meetings each year. Alternate members are always welcome to attend all meetings, but are not required to attend meetings unless requested.

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City of WHITEWATER Parks & Recreation
www.wwparks.org
Telephone: 262-473-0122
Fax: 262-473-0509
Office of Parks & Recreation
312 W. Whitewater St.
Whitewater, WI 53190

MEMORANDUM

To: Common Council
From: Kevin Boehm, Director of Parks, Recreation and Facilities
Date: February 3, 2026
Subject: Recommendation for Appointment – Sue Scherer to the Aquatic Center Commission

I am writing to recommend Sue Scherer for appointment to the Aquatic Center Commission. Sue has a strong desire to see the Whitewater Aquatic and Fitness Center continue to thrive and remain a vital resource for community health, wellness, and engagement well into the future.

Sue is a consistent user of the facility and brings the valuable perspective of both a former nurse and a senior. Her professional background in healthcare, combined with her personal experience, provides meaningful insight into the importance of accessible fitness and wellness opportunities for residents of all ages. She understands the role the WAFC plays in helping individuals stay healthy, active, and socially connected.

I recommend to the Council that Sue Scherer be appointed to the Aquatic Center Commission. I am confident she will bring thoughtful perspective, lived experience, and a strong commitment to the long-term success of the WAFC.

Sincerely,

Kevin Boehm, Director of Parks, Recreation and Facilities.

Outlook

Fw: Online Form Submission #2136 for Citizen Service Information Form

From Becky Magestro <bmagestro@whitewater-wi.gov>
Date Wed 1/21/2026 9:16 AM
To Kevin Boehm <kboehm@whitewater-wi.gov>

Here you go!

Becky Magestro
Chief of Staff
City Manager's Office

City of WHITEWATER

312 W. Whitewater St.
Whitewater, WI 53190
Direct line- 262-473-0101
bmagestro@whitewater-wi.gov
www.whitewater-wi.gov

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, January 21, 2026 9:15 AM
To: Patrick Singer <psinger@whitewater-wi.gov>; City Manager <citymanager@whitewater-wi.gov>; City Clerk Staff <cityclerk@whitewater-wi.gov>
Subject: Online Form Submission #2136 for Citizen Service Information Form

Citizen Service Information Form

This form is used to apply to City of Whitewater Boards, Committees or Commissions.

Date	1/21/2026
Applicant Information	
First Name	Sue
Last Name	Scherer
Home Address	1672 Mound View Pl
City	Whitewater

State	WI
Zip Code	53190
Home Phone Number	none
Cell Number	9206503338
Email Address	sscherer48@icloud.com

Boards/Committees/Commissions of Interest

Select all Boards, Committees & Commissions you are applying for by checking each box:	Aquatic Center Committee (ACC)
Give a brief overview of your background, experience, interest, or concerns pertaining to the selected board(s), committee(s) or commission(s).	After a long and rewarding career with the University of Wisconsin–Whitewater as a nurse, I have a deep appreciation for the critical connection between physical health, mental well-being, and overall quality of life. The Whitewater Aquatic and Fitness Center plays an essential role in our community by providing accessible opportunities for people of all ages to stay active, healthy, and connected. For our senior citizens in particular, the WAFC offers far more than exercise. Participation in swimming and fitness programs, lap swims, and even walking in the pool fosters meaningful social connections that support both longevity and mental health. These interactions help combat isolation, promote independence, and contribute to a stronger sense of community. I am committed to ensuring that the Whitewater Aquatic and Fitness Center not only continues to serve these vital purposes, but evolves into an even more welcoming, engaging, and inclusive facility for the future. By supporting thoughtful planning and long-term sustainability, I hope to help ensure the WAFC remains a cornerstone of health, wellness, and community connection for generations to come.
Optional: Upload supportive documents (resume, recommendation letter, etc.)	*Field not completed.*
Indicate whether you are available during the day or the early evening for a short interview with the City Manager & Common Council President.	Retired, available most times

Business/Employer Information

Business/Employer Name	Retired
Business/Employer Address	*Field not completed.*
City	*Field not completed.*
State	*Field not completed.*
Zip Code	*Field not completed.*
Business/Employer Phone Number	*Field not completed.*
Reference #1 Full Name	Janie Anderson
Reference #1 Address & Phone Number	608-617-6840
Reference #2 Full Name	Jeff Tortamosi
Reference #2 Address & Phone Number	658 Waters Edge Dr Whitewater, 715-905-0909

Regular Board, Committee and Commission members are expected to attend at least three-quarters of the meetings each year. Alternate members are always welcome to attend all meetings, but are not required to attend meetings unless requested.

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www.wwparks.org
Telephone: 262-473-0122
Fax: 262-473-0509
Office of Parks & Recreation
312 W. Whitewater St.
Whitewater, WI 53190

MEMORANDUM

To: Common Council
From: Kevin Boehm, Director of Parks, Recreation and Facilities
Date: February 3, 2026
Subject: Recommendation for Appointment – Chuck Mills to the Aquatic Center Commission

I am writing to recommend Chuck Mills for appointment to the Aquatic Center Commission. Chuck is passionate about the Whitewater Aquatic and Fitness Center and is committed to ensuring it remains a strong and sustainable community asset for the long term.

Chuck is a proud member of the Whitewater community and a local business owner who is actively engaged in supporting local youth. Through his business, he offers summer programs that introduce young people to careers in the trades, providing valuable opportunities for those who may be pursuing paths other than college. He has also served for several years on the City's Fourth of July Committee, demonstrating a long-standing commitment to community involvement and civic service.

I recommend to the Council that Chuck Mills be appointed to the Aquatic Center Commission. I am confident he will bring community perspective, practical experience, and a strong dedication to keeping the WAFC vibrant and moving forward into the future.

Sincerely,

Kevin Boehm, Director of Parks, Recreation and Facilities.

Outlook

Fw: Online Form Submission #2080 for Citizen Service Information Form

From Becky Magestro <bmagestro@whitewater-wi.gov>
Date Thu 11/20/2025 10:37 AM
To Kevin Boehm <kboehm@whitewater-wi.gov>

Becky Magestro

Chief of Staff

City Manager's Office

City of WHITEWATER

312 W. Whitewater St.

Whitewater, WI 53190

Direct line- 262-473-0101

bmagestro@whitewater-wi.gov

www.whitewater-wi.gov

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, November 20, 2025 10:35 AM
To: Patrick Singer <psinger@whitewater-wi.gov>; City Manager <citymanager@whitewater-wi.gov>; City Clerk Staff <cityclerk@whitewater-wi.gov>
Subject: Online Form Submission #2080 for Citizen Service Information Form

Citizen Service Information Form

This form is used to apply to City of Whitewater Boards, Committees or Commissions.

Date	11/20/2025

Applicant Information

First Name	Charles
Last Name	Mills
Home Address	336 S Whiton St
City	Whitewater
State	Wi
Zip Code	53190
Home Phone Number	9207239501
Cell Number	9207239501
Email Address	millsautomotive@yahoo.com

Boards/Committees/Commissions of Interest

Select all Boards, Committees & Commissions you are applying for by checking each box:	Aquatic Center Committee (ACC)
Give a brief overview of your background, experience, interest, or concerns pertaining to the selected board(s), committee(s) or commission(s).	I have been involved with the aquatic center for many years
Optional: Upload supportive documents (resume, recommendation letter, etc.)	*Field not completed.*
Indicate whether you are available during the day or the early evening for a short interview with the City Manager & Common Council President.	Any Time

Business/Employer Information

Business/Employer Name	Mills Automotive
Business/Employer Address	707 E Milwaukee St
City	Whitewater
State	Wi
Zip Code	53190

Business/Employer Phone Number	9207239501
Reference #1 Full Name	Mike Smith
Reference #1 Address & Phone Number	2623660467
Reference #2 Full Name	Heather Spiers
Reference #2 Address & Phone Number	2623910006

Regular Board, Committee and Commission members are expected to attend at least three-quarters of the meetings each year. Alternate members are always welcome to attend all meetings, but are not required to attend meetings unless requested.

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City of WHITEWATER Parks & Recreation
www.wwparks.org
Telephone: 262-473-0122
Fax: 262-473-0509
Office of Parks & Recreation
312 W. Whitewater St.
Whitewater, WI 53190

MEMORANDUM

To: Common Council
From: Kevin Boehm, Director of Parks, Recreation and Facilities
Date: February 3, 2026
Subject: Staff Update – Parks and Recreation to Organize 4th of July Parade

The Whitewater Lions Club has historically been responsible for organizing and hosting the City of Whitewater's Fourth of July Parade for many years. In more recent years, however, much of the operational planning and coordination has been supported by Lisa Dawsey Smith. Ms. Dawsey Smith played a key role in facilitating the parade by managing participant applications, maintaining and updating information on the Fourth of July Committee website, and assisting with overall event coordination. During this time, the Lions Club functioned more in a secondary or supporting role.

Prior to relocating, Ms. Dawsey Smith advised City staff that a new lead organizer would be needed to ensure the parade could continue in a well-organized and sustainable manner. In follow-up conversations, Becky Magestro contacted the Whitewater Lions Club to confirm whether they intended to resume full responsibility for organizing and running the parade. The Lions Club indicated that they are no longer able to serve as the primary organizer but would be willing to assist in a limited capacity on the day of the event.

Given the importance of the Fourth of July Parade to the community and the desire to ensure its continuity into the future, the Parks, Recreation, and Facilities Department has stepped forward to assume responsibility for organizing and coordinating the parade moving forward. Staff will oversee planning, participant coordination, logistics, and overall event management, while continuing to work collaboratively with community partners, including the Whitewater Lions Club, for day-of support as available.

This approach will help ensure that the Fourth of July Parade remains a successful and well-coordinated community tradition for years to come.

Sincerely,

Kevin Boehm, Director of Parks, Recreation and Facilities.

Office of the Fire/EMS Chief
312 W. Whitewater Street
Whitewater, Wisconsin 53190

www.whitewater-wi.gov
Telephone: (262) 473-0116

December 19, 2025

Members of the Common Council,

The Fire Department respectfully requests approval to auction the following apparatus through Wisconsin Surplus, or alternatively to sell the apparatus at fair market value to another City of Whitewater department should there be an operational need to repurpose any of these units:

- **Ambulance 1280** – The chassis from Ambulance 1280, following the remounting of the patient care module onto a new chassis. This unit is a 2017 Ford F-550 with approximately 95,000 miles.
- **Ambulance 1283** – This unit will be ready for auction once Ambulance 1280 is placed into service. Ambulance 1283 is a 2009 Ford E-450 with approximately 135,000 miles.
- **Current Tower Ladder 1250** – This unit will be ready for auction or salvage upon placement of the new Tower Ladder 1250 into service. The current Tower Ladder 1250 is a 1990 Grumman with approximately 26,400 miles and has exceeded its service life.
- **Current Car 1279** – This unit is currently used as the Fire Inspector's vehicle. A replacement vehicle has been ordered following prior Council approval. Car 1279 is a 2005 Chevy Tahoe with approximately 150,000 miles

This action aligns with the Fire Department's ongoing efforts to maintain a safe, reliable, and cost-effective fleet that supports both current and future operational needs.

We appreciate your consideration of this request and your continued support of the Fire Department.

Kelly Freeman
Fire/EMS Chief

City of WHITEWATER Parks & Recreation
www.wwparks.org
Telephone: 262-473-0122
Fax: 262-473-0509
Office of Parks & Recreation
312 W. Whitewater St.
Whitewater, WI 53190

MEMORANDUM

To: Common Council
From: Kevin Boehm, Director of Parks, Recreation and Facilities
Date: February 3, 2026
Subject: Resignation of Art Coleman from the Pedestrian and Bicycle Advisory Commission

I am requesting City Council acceptance of the resignation of Art Coleman from the Pedestrian and Bicycle Advisory Commission.

I recently spoke with Mr. Coleman by phone, during which he expressed that he is no longer interested in serving on the Commission. Since the creation of the Pedestrian and Bicycle Advisory Commission, Mr. Coleman has not attended any meetings. Prior to this conversation, staff made numerous attempts to contact him via email and phone to request an update on his interest and availability to serve, without response.

Given Mr. Coleman's stated lack of interest and ongoing non-participation, acceptance of his resignation is appropriate so the vacancy may be filled with an individual willing and able to actively participate in the work of the Commission.

Sincerely,

Kevin Boehm, Director of Parks, Recreation and Facilities.

February 3, 2026

To: City of Whitewater Common Council

RE: Status of Innovation Center EDA Grant and ECEC

As council members will recall, on December 16, 2025, the work group for the Whitewater Early Childhood Education and Childcare Center (ECEC) concept presented to the council on their plans for a new childcare center and potential use of a portion of the Innovation Center (1221 Innovation Drive) for such a purpose. It should be noted this potential new center is made possible by a generous $10 million donation from Billie and Steve Moksnes, stipulating that the funds can be used for childcare operations, programming, teacher wage support, etc, but not building renovations or construction.

The Innovation Center, which is owned by the City of Whitewater, was constructed in 2010 and opened in early 2011, utilizing a grant from the Economic Development Administration, a federal agency which is a bureau of the US Department of Commerce. The grant stipulates that the original purpose of the facility must be maintained for at least 20 years, or at least a portion of the original grant must be repaid.

Following the December 16, 2025 Common Council meeting, city staff sent an official request to Susan Brehm, Regional Director of the EDA, based in Chicago. The included letter and memo were straightforward and sought guidance on two items:

- Whether a portion of the Innovation Center could be repurposed for a childcare center, while still maintaining the rest of the building for existing purposes, under the terms of the grant. The request was clarified to state that the ECEC would likely be utilizing 7,000 sq ft of the first floor and possibly 1,500 sq ft of the second floor. The rest of the facility, including all common areas, would exist as they do now, and continue to be accessible by the other building tenants and visitors.
- Whether the Innovation Center could be sold to a non-profit group before the end of the 20-year duration of the grant commitment without repayment of the grant.

It should be stressed that the second request was made simply for informational and future planning purposes. There has not been any offer made from any entity to purchase the Innovation Center, and the Common Council has not been requested to consider putting the property up for sale.

The EDA's regional office was responsive. After reviewing, Director Brehm shared the following in an email:

"Unfortunately, at this time childcare centers are not within EDA's authorities, and using the proposed portion of the building for this purpose would take the grant out of compliance.

In response to your second question about selling the property to a non-profit organization, that would be acceptable as long as the original purpose of the grant (or another economic development purpose approved by EDA) is still being met and the purchaser agrees to the limitation of use for the remainder of the useful life (usually 20 years from construction completion). Sales to a for-profit company or a non-profit engaging in activities other than economic development would require repayment of the grant."

The above response was received on Monday, January 26, 2026. At that time, after consulting the city attorney who expressed that the EDA's communication was clear, city staff promptly notified the ECEC work group about the EDA's decision. While expressing some disappointment, the ECEC group expressed that they understood the EDA's communication, and that they would pursue potential alternative locations for a future childcare center within the City of Whitewater. In fact, they are currently exploring a different location in the community that only very recently presented itself as an opportunity.

On January 28, 2026, the Community Development Department also shared this information with all current tenants at the Innovation Center. One current tenant is already expressing interest in a lease extension.

The Community Development Department will continue working to manage and respond to inquiries regarding rentals and leases at the Innovation Center. Further, staff will assist the ECEC work group if requested, much as the department would work to assist any business or non-profit seeking a location in the community.

Regarding future sale of the Innovation Center property, it should be noted that the Innovation Center was issued final occupancy permit and opened in early February 2011. Under the terms of the grant, the property could be sold by the city without any repayment of the grant or other obligations as early as February 2031. This is an option that can be considered by a future Common Council.

No action is being requested from the Common Council at this time. The letter and memo that had been sent to the EDA are attached for reference. Any further questions on this matter can be directed to the Community Development Director.

City of WHITEWATER
www.whitewater-wi.gov
Economic Dev. Director: 262-473-0148
Economic Dev. Coordinator: 262-473-0145
Zoning Specialist: 262-473-0144
Community Development Department
312 W. Whitewater St.
Whitewater, WI 53190

MEMORANDUM

To: U.S. Economic Development Administration – Chicago Regional Office

From: City of Whitewater, Wisconsin

Date: December 22, 2025

Subject: Summary Overview – Request for EDA Review and Guidance on Innovation Center Use Modification

Purpose of Submission

This memorandum accompanies the City of Whitewater's formal letter requesting EDA review and confirmation regarding a potential lease for the Whitewater Innovation Center and clarification regarding the feasibility of a potential future sale of the property.

Project Summary

- Facility: Whitewater Innovation Center, 1221 Innovation Drive, Whitewater, WI 53190
- EDA Project No.: 06-01-05479
- Ownership: City of Whitewater.
- Proposed Lessee: Whitewater Early Childhood Education and Childcare Center (WECEC)
- Lessee's Proposed Use: Remodel a portion of the Innovation Center for an Early Childhood Education Center operated by WECEC Center, Inc..
- Funding: Fully covered through separate grants and private donations.

EDA Actions Requested

1. Approval of Partial Remodel: Confirmation that the proposed childcare and education use qualifies as consistent with EDA's economic development mission under 2 C.F.R. § 200.311(d)(1).
2. Clarification Regarding Potential Sale: Guidance on whether a sale of the Innovation Center to a nonprofit entity would be permissible, and whether continued adherence to economic development objectives could avoid repayment under § 200.311(d)(2).

Rationale and Benefits

- Expands the Innovation Center's role in workforce development and family support.
- Provides training opportunities for future educators.
- Improves regional labor force participation by increasing childcare access near several major local employers.
- Sustains the Innovation Center's function as an innovation-based community asset.

Requested Follow-Up

The City requests a formal written response, in-person meeting, or scheduled call with EDA staff to confirm procedural requirements and documentation needed for compliance. We hope to proceed with formal EDA consideration within the coming months.

Prepared by:
Mason Becker, Executive Director, Whitewater CDA
John Weidl, City Manager, City of Whitewater

CITY OF WHITEWATER
312 W. Whitewater Street
Whitewater, Wisconsin 53190
(262) 473-0148

Date: December 22, 2025

To:
Susan Brehm - Regional Director
U.S. Department of Commerce
Economic Development Administration – Chicago Regional Office
230 S. Dearborn Street, Suite 3280
Chicago, IL 60604

From:
City of Whitewater, WI
Whitewater Community Development Authority (CDA)

Subject: Request for EDA Guidance and Confirmation – Proposed Partial remodel and Potential Sale of the Whitewater Innovation Center

Dear Director Brehm,

The City of Whitewater, in partnership with the University of Wisconsin–Whitewater and the Whitewater Community Development Authority (CDA), respectfully requests the Economic Development Administration's (EDA) guidance and formal approval concerning the proposed partial remodel of the Whitewater Innovation Center and clarification regarding the potential future sale of the facility.

Background

The Innovation Center was developed in 2010 through an EDA Public Works grant (EDA Project # 06-01-05479) awarded to the University of Wisconsin–Whitewater to support business incubation, entrepreneurship, and regional economic growth. Since its completion, the Center has served as a mixed-use hub for innovation, with operations managed collaboratively by the City, University, and CDA.

The City of Whitewater holds title to the Innovation Center property, while the original EDA grant agreement remains binding on the property under 2 C.F.R. § 200.311(d). We understand that EDA consent is required prior to any change in use, disposition, or substantial modification of the property.

Proposed Partial Remodel

The City, University, and CDA are jointly developing a proposal to remodel a portion of the Innovation Center for use as an Early Childhood Education Center operated through the Early

Childhood Education Center, Inc. The center would form part of a new Early Childhood Education Institute at UW–Whitewater. The new facility would provide high quality childcare and early education, serve as a training and research site, support regional workforce participation, and continue to advance the EDA's mission of fostering workforce development and economic vitality. This effort would also help address the "childcare desert" status in Whitewater, as identified in a 2022 study conducted by the Walworth County Economic Development Association (WCEDA).

All renovation and operational costs will be covered by separate grants and private donations, without use of EDA funds.

Request for EDA Guidance and Approval

We respectfully request the EDA's written consent for this proposed partial remodel under 2 C.F.R. § 200.311(d)(1). Additionally, we request EDA's guidance regarding the feasibility of a future sale of the property. The City has been approached about the possibility of selling the Innovation Center to a nonprofit entity. We seek EDA's interpretation on whether such a sale would constitute a 'disposition' under 2 C.F.R. § 200.311(d)(2), whether repayment of EDA's original cost share (approximately 60%) would be required, and whether continued operation for educational and workforce purposes by a nonprofit successor could satisfy EDA's ongoing economic development objectives, thus avoiding repayment.

Supporting Materials and Next Steps

We are prepared to provide supplemental materials, including a project narrative and floor plan, a property appraisal, a memorandum of understanding among the parties, and documentation of ongoing business incubation activities. We would welcome an opportunity to meet with EDA staff to discuss this request and ensure that all requirements are met prior to implementation.

Closing

The City of Whitewater, University of Wisconsin–Whitewater, and the Whitewater CDA remain committed to furthering the EDA's mission of economic development, workforce readiness, and innovation. We appreciate your consideration and look forward to your guidance

Respectfully submitted,

Mason Becker
Executive Director, Whitewater CDA
mbecker@whitewater-wi.gov

John Weidl
City Manager, City of Whitewater
jweidl@whitewater-wi.gov

CC:
Steven Chesebro, City Attorney
Dr. Corey A. King, Chancellor, University of Wisconsin-Whitewater

City of WHITEWATER		Vendor Remote Access Policy			
Owner:	Chief Information Officer	Approving Position:	Common Council	Pages:	
Issue Date:		Revision Date:		Review Date:	
Special Instructions:					

I. PURPOSE

The purpose of the City's Vendor Remote Access Policy is to establish requirements governing remote access by vendors, contractors, and third parties to City of Whitewater information systems. This policy is intended to protect City systems, data, and critical infrastructure while enabling necessary vendor support for operational, maintenance, and emergency activities.

II. GUIDELINES

a. Vendor remote access may be permitted when required to support City business or critical operations. All vendor access must comply with applicable State and federal laws, City policies, contractual obligations, and security requirements.
b. Vendor access shall be granted only with IT approval and only when a documented business need exists. Access must be limited to the minimum systems and privileges necessary to perform approved work.
c. Each vendor user must be assigned unique, individual credentials. Shared or generic vendor accounts are not permitted. Vendor access must be attributable, authenticated, monitored, and revocable.
d. Vendor remote access must use City-approved secure access methods that centralize and control vendor entry into City systems. Direct exposure of City systems to the public internet or use of unapproved third-party remote access tools is prohibited unless explicitly approved as an exception.
e. Multi-factor authentication (MFA) is required for all vendor remote access.
f. Access to high-risk or critical systems, including utility and SCADA environments, is subject to enhanced controls and explicit CIO approval.

III. PROCEDURE

a. Vendor remote access must be implemented in accordance with the City's Vendor Remote Access SOP and related security procedures.
b. All vendor activity is subject to logging, monitoring, and review. Session activity may be recorded for security, audit, and compliance purposes. Vendors have no expectation of privacy while connected to City systems.
c. Vendor access must be revoked immediately when it is no longer required, upon completion of work, or upon contract or project termination.
d. Any deviation from this policy requires documented CIO approval and must include compensating security controls.
e. The policy and supporting procedures shall be reviewed and updated periodically to address evolving risks, operational needs, and changes in technology.

Personnel found to have violated this policy may be subject to disciplinary action, up to and including termination of employment, and related civil or criminal penalties. Any vendor, consultant, or contractor found to have violated this policy may be subject to sanctions up to and including removal of access rights, termination of contract(s), and related civil or criminal penalties.

City of
WHITEWATER
Live • Learn • Work • Play
City Manager's Report
with John Weidl
2/3/2026

For the week of January 19th-

- **In the Street Department, crews worked on snow removal from streets, sidewalks, bike paths, and parking lots and the removal of snow piles. Other work included cleaning and servicing plowing equipment, shop inventory and attending to traffic signal knockdowns.**

- **In the Water Department, staff worked on snow removal from the well houses and collecting raw and finished samples for DNR testing. Staff is also working with Energenics on issues with the SCADA system and incorporating changes made to Well 7.**

- **In the Wastewater Department, staff completed the required sludge characteristics report and land application report and submitted both to the DNR. Staff continue to work with Dan in GIS to streamline uploading sewer reports and videos. Staff is also trying to get available times from our SCADA supplier for a follow up meeting with the EPA and our cyber security assessment.**

- **Construction documents are out for bid for the Putnam Street**

reconstruction project and the Jefferson Street reconstruction project. Both project have shown good interest from general contractors so far.

- **Wednesday, January 21st Sworn staff completed annual Defensive Tactics training provided by our in-house instructors.**

- **WPD is looking for our next Patrol Officer . Applications will be accepted through February 5th.**

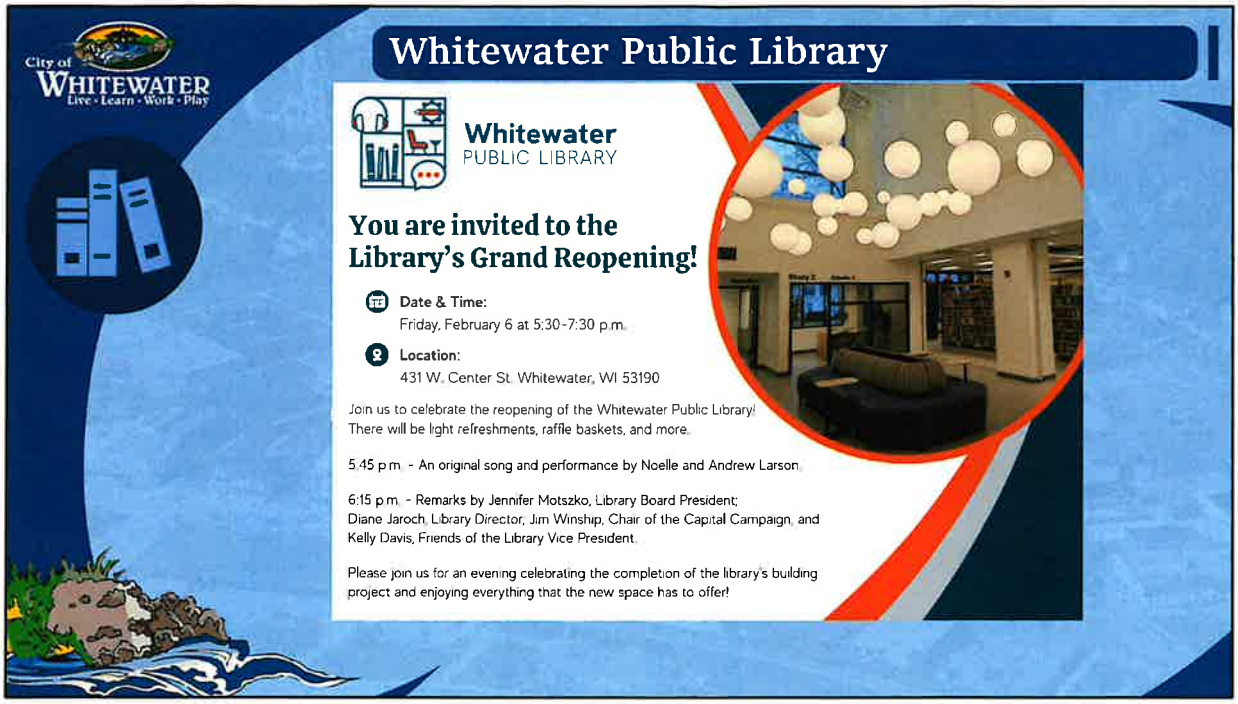
For the week of January 8th -14th –

Monday, January 12th started the final week of the recruit academy for the new hires.

Tuesday, January 13th Whitewater was requested with an Engine for mutual aid by Lakeside for a forklift on fire inside of a commercial building. The Engine request was cancelled by Lakeside prior to Engine 122 going enroute.

Tuesday, January 13th Chief Freeman attended the Rock Officers/MABSA 104 meeting in Clinton.

Wednesday, January 14th Chief Freeman and AC Dion attended the Walworth Co Chiefs/MABAS 103 meeting at LaGrange.



Highlights-

- **This Friday, February 6th is the Grand Reopening of the Whitewater Public Library!**

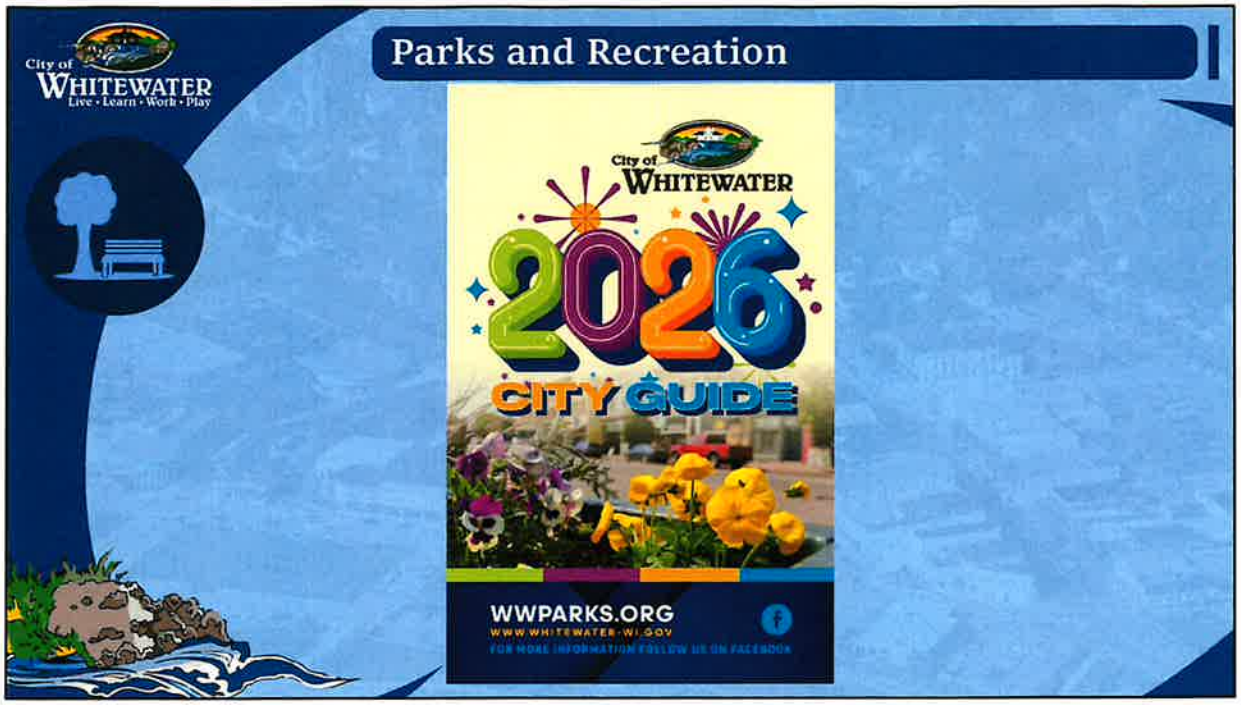
- **Magnolia, a graduate student at the UW-Madison iSchool, began her internship with the library which will run through mid-May. She will be working on digitizing and archiving a representative sample of some of our local historical collections.**

- **The library is working with WWUSD to schedule the Alternative Education program at the library. The program will be held Monday-Thursday from 10:30 a.m.-3:00 p.m. The program began on January 26, and our space is working out well for the students.**

Details-

Last week several of the professional staff took part in the Wild Wisconsin Winter Web Conference that is held virtually each year for librarians in Wisconsin. The conference took place on January 21 and 22.

The Director was interviewed by Andrea Morrow from WCOL for an upcoming radio program. The topic that was discussed was the upcoming Grand Opening Event and the exciting new experiences the library has to offer the community.
McMahon Associates is working with the library to perform an operations analysis. Ray Maurer from McMahon Consulting met with all library staff one on one last week. This week he will be finishing his phone interviews with the Library Board of Trustees
The children's department now has its own Activity Room that is available for children and families during open hours. There are two AWE Early Literacy Stations™ that help provide school readiness and literacy skill-building for young learners. The hands-on craft activities change every two weeks. This room has become very popular with children.



- **2026 City Guide It's here! The 2026 City Guide is now available online, printed copies to arrive in the next few weeks! We're excited to share that the City of Whitewater 2026 City Guide is live and ready for you to explore — now available in English & Spanish!**

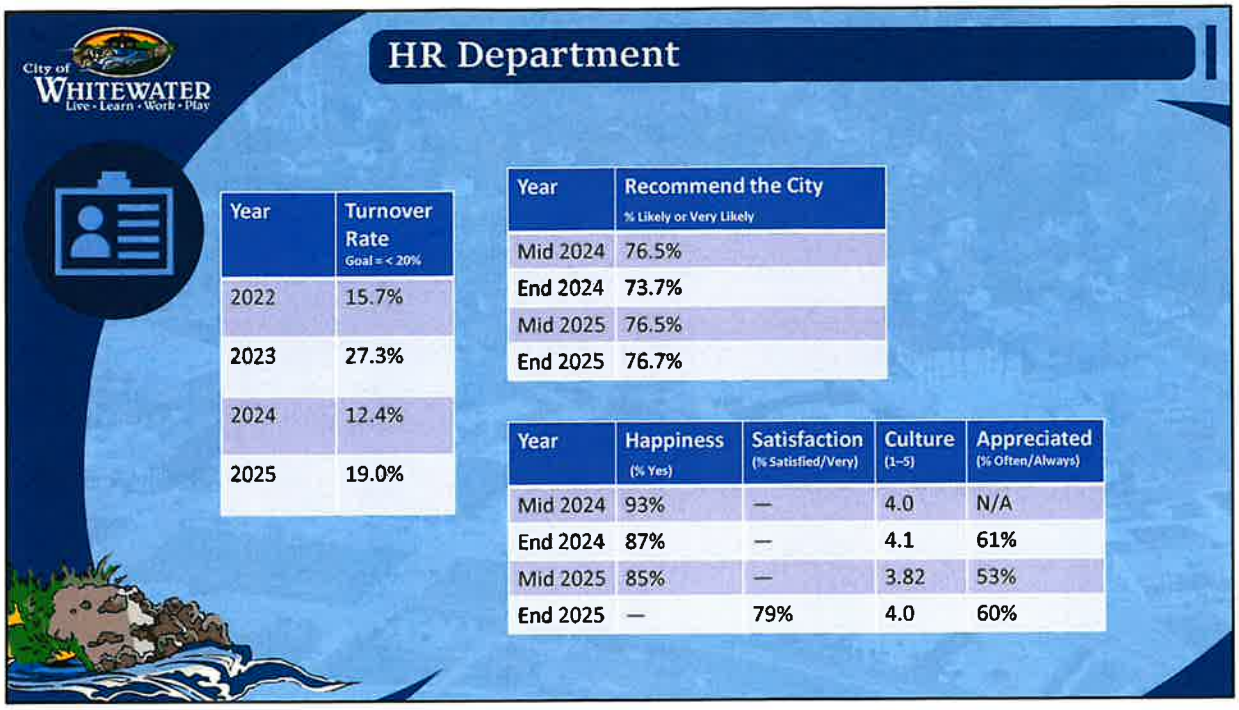
- **The City of Whitewater Parks & Recreation Department is excited to announce that it will be coordinating the 2026 4th of July Parade! 2026 Theme "America 250" The Parks & Recreation Department looks forward to carrying on this tradition and sharing more details as planning progresses.**

Details-

WAFC Run Club: We've already kicked things off, but it's not too late to jump in! Whether you're a walker, jogger, or runner — come join the fun, meet new people, and get those miles in together. Open to all ages and abilities, every other Saturday 8:30-9:30. Call WAFC for complete details at 262-473-4900
WAFC Kids Swimming Lesson: The WAFC is thrilled to announce that swim

lessons are back. Scan the QR code or call WAFC at 262-473-4900 to find out specific swim lesson times and levels.
Community members are encouraged to stay up to date by following the Whitewater Parks & Recreation and City of Whitewater Facebook pages, and visiting:

- www.wwparks.org
- www.whitewater-wi.gov



Recruitment and Selection

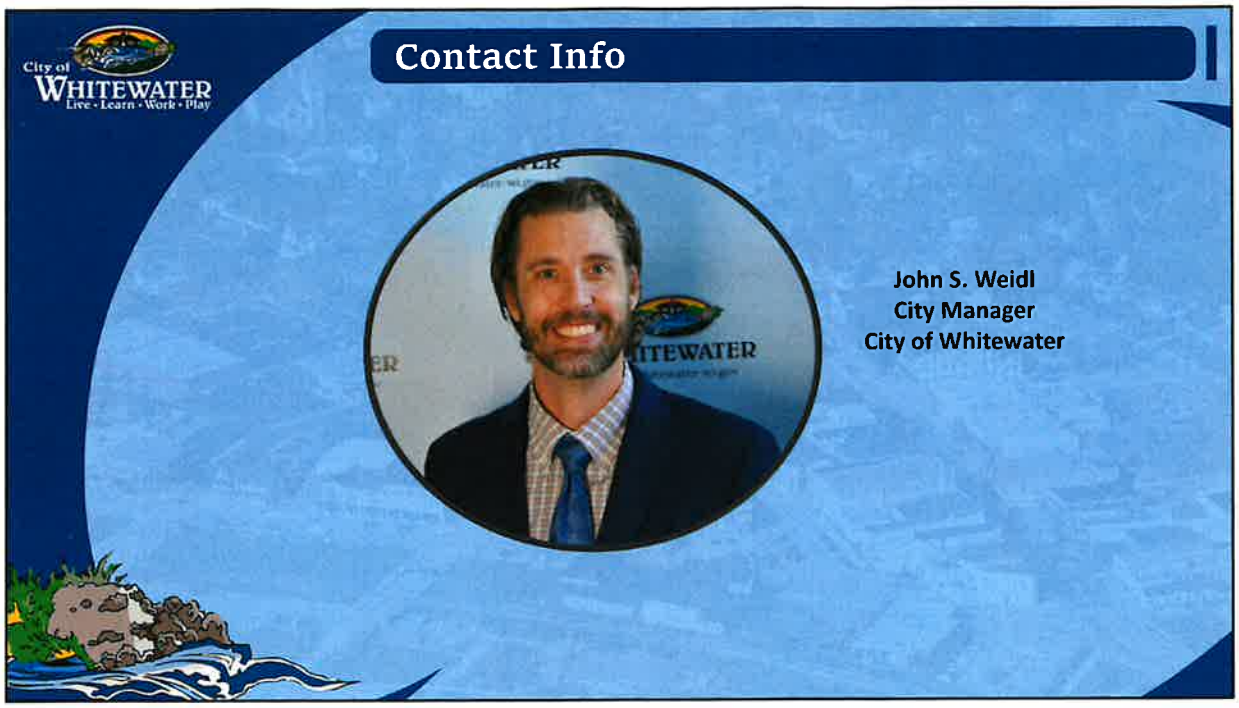
- **We are currently accepting applications for the Firefighter Eligibility List, Lifeguards, Media Producer-Digital and Patrol Officer.**

Retention

- **Final retention and 2025 employee survey job satisfaction numbers are out. It looks like in 2025, 79% of our employees reported being satisfied working for the City. (charts above)**

Sneak Peak – National Fun at Work Day – "Where Am I?" Contest
Employees will be invited to identify locations throughout the City for a chance to win prizes. See example above.

For questions or concerns- reach out to Becky Magestro, Chief of Staff, 262-473-0101 or bmagestro@whitewater-wi.gov



As always, I am John Weidl, City Manager of Whitewater.

Outlook

Re: Online Form Submission #2125 for Request a Proclamation Form

From John Weidl <jweidl@whitewater-wi.gov>
Date Wed 1/7/2026 5:46 AM
To Becky Magestro <bmagestro@whitewater-wi.gov>

Becky,

Going forward, I expect proclamation requests to be handled within your office from start to finish. That includes evaluating whether a request meets our standards, coordinating any necessary follow-up, and preparing a draft for my review and signature as appropriate.

Deciding whether a proclamation should be issued and drafting the initial language should not be coming to my desk. My role should be limited to final review, edits if necessary, and execution.

For this instance, I prepared a draft to keep things moving and display the level of diligence I expect going forward, but this is not how I expect these requests to be handled in the future.

Please adjust accordingly. I also expect you will read this draft thoroughly and make any micro language adjustments that may be necessary to fit our existing proclamation format.

CITY OF WHITEWATER PROCLAMATION
HONORING JAMES R. ATHAS

WHEREAS, James R. Athas has served as Organist and Director of Music at the Whitewater First United Methodist Church for fifty (50) years, beginning during his college years at the University of Wisconsin–Whitewater, and during that time has provided musical leadership for thousands of worship services, weddings, memorials, and community gatherings; and

WHEREAS, throughout his tenure, Mr. Athas has demonstrated exceptional musical range and technical skill, including composing and arranging original works, performing traditional sacred and organ music, leading choirs and cantatas, and supporting larger musical productions and performances hosted in Whitewater that have drawn broad community participation; and

WHEREAS, Mr. Athas has consistently shared his talents beyond his home congregation, supporting other churches when needed, providing music for senior living facilities, outdoor and seasonal services, ecumenical celebrations, and longstanding civic traditions such as the annual July 4th services at Cravath Lake, as well as participating in charitable and community fundraising efforts; and

WHEREAS, through his steady presence and quiet professionalism, Mr. Athas has contributed to the cultural life of Whitewater in ways that extend well beyond any single institution, with his

professional and personal life closely connected to the City across multiple generations of residents;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Manager of the City of Whitewater does hereby recognize and commend James R. Athas for his fifty years of dedicated service and meaningful contributions to the cultural and civic life of the community, and do hereby designate February 15, 2026, as “James R. Athas Day” in the City of Whitewater.

Adopted this ___ day of _____, 2026.

Best, - JSW

John S. Weidl, DBA (2027), CEcD, CPM
City Manager, City of Whitewater

_____

312 W. Whitewater St., Whitewater, WI 53190
262-473-0104 | jweidl@whitewater-wi.gov
www.whitewater-wi.gov

From: Becky Magestro <bmagestro@whitewater-wi.gov>
Sent: Tuesday, January 6, 2026 1:08:13 PM
To: John Weidl <jweidl@whitewater-wi.gov>
Subject: Fw: Online Form Submission #2125 for Request a Proclamation Form

This is an update from her previous request.

Yes or no?

Becky Magestro
Chief of Staff
City Manager’s Office
312 W. Whitewater St.
Whitewater, WI 53190
Direct line- 262-473-0101
bmagestro@whitewater-wi.gov
www.whitewater-wi.gov

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, January 6, 2026 11:14 AM
To: City Manager <citymanager@whitewater-wi.gov>
Subject: Online Form Submission #2125 for Request a Proclamation Form

Request a Proclamation Form

Proclamation Request

All requests for proclamations should be submitted to this office at least three weeks in advance for consideration. If you have any questions or need assistance please contact the City Manager's Office at 262.473.0104.

Name (Contact Person)	Christine Hayes
Email Address	christinecozzenshayes@gmail.com
Phone Number	262-391-0927
Date Proclamation is Needed	2/13/2026
Date to be Proclaimed	2/15/2026
Name	James R. Athas
Organization	Whitewater First United Methodist Church
Background Information on the person or organziation and supporting materials, such as event details. Please be as specific as possible.	The Whitewater First United Methodist Church is thrilled to be recognizing our Organist and Director of Music, James R. Athas, for 50 years of excellence in dedicated service as Organist at Whitewater FUMC. During that time, Jim has played thousands of services and celebrations at FUMC, lifting the spiritual hearts of all, in celebrations of births, weddings and lives well lived. He has written and arranged numerous musical works to be performed with other instrumentalists, vocalists and choirs. His musical gamut ranges from tradition sacred music with a mean rendition of J.S. Bach on organ, chamber music, praise music, musicals (including a 3 night sell out of Jesus Christ Super Star in our sanctuary) and Manheim Steamroller. His keyboard skills can make an organ sound like a full orchestra when accompanying a choir cantata! With hands and feet flying, he is a human octapus! Jim generously shares his talents throughout the community at other churches when needed, for programs at Fairhaven, and even outdoor manger scenes in the snow and sunrise services at the cemetery. He has led July 4th Ecumenical services for many years at Cravath Lake, hauling out keyboard, microphones and amps. He played for 3 choirs as part of a city/school district/ecumenical fundraiser, "Sing a Song for Haiti" to raise money for hurricane victims. During the dark ages of Covid, Jim recorded music weekly, sharing it on the internet and the FUMC site, to inspire all in the Whitewater community - playing organ, piano, keyboard,

hammer dulcimer and pulling together family members to add a voice. He bouyed the spirits of all. Jim's talents are boundless and he shares them generously in his quiet manner.

Starting his FUMC organist career in his college years at UW-Whitewater, his life has been well documented through his musical and personal growth in the church these past 50 years. Falling in love, graduating, first job, marriage, birth of 4 children, their marriages, grandchildren, were all part of this spectacular carreer spanning 50 years right here in Whitewater. Jim's music and life are an inspiration to all who have experienced his music in the community. This is a most deserving celebration of an extraordinary person.

Feb. 15, 2026, the Whitewater First United Methodist Church will be celebrating Jim Athas Day at the 10 A.M. service followed by a potluck. These events are, as always, open to the community since that is how Jim has always shared his music!

Email not displaying correctly? View it in your browser.

City of WHITEWATER

Proclamation

WHEREAS, James R. Athas has served as Organist and Director of Music at the Whitewater First United Methodist Church for fifty (50) years, beginning during his college years at the University of Wisconsin–Whitewater, and during that time has provided musical leadership for thousands of worship services, weddings, memorials, and community gatherings; and

WHEREAS, throughout his tenure, Mr. Athas has demonstrated exceptional musical range and technical skill, including composing and arranging original works, performing traditional sacred and organ music, leading choirs and cantatas, and supporting larger musical productions and performances hosted in Whitewater that have drawn broad community participation; and

WHEREAS, Mr. Athas has consistently shared his talents beyond his home congregation, supporting other churches when needed, providing music for senior living facilities, outdoor and seasonal services, ecumenical celebrations, and longstanding civic traditions such as the annual July 4th services at Cravath Lake, as well as participating in charitable and community fundraising efforts; and

WHEREAS, through his steady presence and quiet professionalism, Mr. Athas has contributed to the cultural life of Whitewater in ways that extend well beyond any single institution, with his professional and personal life closely connected to the City across multiple generations of residents;

NOW, THEREFORE, I, John Weidl, **City Manager for the City of Whitewater,** hereby recognize and commend James R. Athas for his fifty years of dedicated service and meaningful contributions to the cultural and civic life of the community, and do hereby designate February 15, 2026, as “James R. Athas Day” in the City of Whitewater.

Adopted this 3rd day of February 2026

John S. Weidl, City Manager

City of WHITEWATER

Official Proclamation

WHEREAS, Black History Month is an opportunity to reflect on and recognize the collective struggle for full citizenship, equity, inclusion, and justice that Black Americans have endured and continue to endure to this day; and

WHEREAS, the observation began in 1926 to have a week to spotlight overlooked African-American contributions. The month of February was chosen for its ties to Abraham Lincoln and Frederick Douglass's birthdays. It was later designated a month-long observance in the United States by President Gerald Ford in 1976, in recognition of a national celebration of Black culture, history, and achievements; and

WHEREAS, the 2020 U.S. Census estimates that slightly over 4.2% of Whitewater's population are Black or African American residents; and

WHEREAS, 3% of the students in the Whitewater Unified School District identify as Black; and

WHEREAS, 5.6% of the students at the University of Wisconsin-Whitewater in Whitewater, Wisconsin, identify as African American/Black; and

WHEREAS, the City of Whitewater joins the rest of the nation in recognizing the unique and vital role in our economy, workforce, education, and faith communities these Black residents contribute.

NOW, THEREFORE, THE PRESIDENT OF THE WHITEWATER CITY COUNCIL proclaims the month of February 2026 as National Black History Month in the City of Whitewater and encourages residents to observe this month.

Presented this ____ day of February, 2026.

WHITEWATER CITY COUNCIL

_____
John Weidl, City Council President

City of WHITEWATER	Council Agenda Item
Meeting Date:	February 3, 2026
Agenda Item:	Reimbursement Resolution
Staff Contact (name, email, phone):	Rachelle Blitch, rblitch@whitewater-wi.gov , 262-473-1380

BACKGROUND
(Enter the who, what when, where, why)

The City conducts borrowing on a biennial basis for approved projects in order to minimize the administrative and issuance costs associated with the process. This resolution provides the City with the flexibility to time the borrowing strategically and allows departments to proceed with approved purchases or initiate projects when it is most appropriate. Because the borrowing process takes approximately 6 to 8 weeks, this resolution solely authorizes the City to reimburse itself for eligible expenditures incurred within the 60 days preceding its approval. It does not authorize the borrowing itself; that will be considered and approved through a separate action. Beginning with the next cycle, the City will incorporate this resolution as part of the biennial budget adoption process.

The total cost of all projects requiring bond-issued funding is $13,781,723 across all funds, including utilities.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

FINANCIAL IMPACT
(If none, state N/A)

There is no financial impact unless approval of the resolution is denied. If it is not approved, the City would need to use fund balance to cover expenses that have already been incurred.

STAFF RECOMMENDATION

Staff recommends approval of the reimbursement resolution to ensure the City can recover eligible expenses incurred prior to the issuance of the borrowing.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. Reimbursement Resolution

A RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin (the "Issuer") plans to undertake _projects identified in the Capital Improvement Plan approved by the Common Council on December 2, 2025__(the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the _Common Council__ (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance monies from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Whitewater the Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

BE IT FURTHER RESOLVED the Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed $__13,381,723___.

BE IT FURTHER RESOLVED No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

BE IT FURTHER RESOLVED This Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

This Resolution shall be effective upon its adoption and approval.

Resolution was introduced by Council Member _____, who moved for its adoption.

Seconded by Council Member _____.

DATE	February 3, 2026			
	YES	NO	PASS	ABSENT
Michael Smith				
Orin Smith				
Steven Sahyun				
Brian Schanen				
Neil Hicks				
Greg Majkrzak				
Patrick Singer				
Total:				

ADOPTED: _____

_____
John Weidl, City Manager

ATTEST:

_____
Heather Boehm, City Clerk

City of WHITEWATER	Council Agenda Item
Meeting Date:	February 3, 2026
Agenda Item:	Bluff Rd (/A410100001, A410100002, /A410100003, /A503200001 and /A50320002)
Staff Contact (name, email, phone):	Allison Schwark, Zoning Administrator/Code Enforcement

BACKGROUND
(Enter the who, what when, where, why)

Stonehaven Development, LLC seeks a Comprehensive Plan Future Land Use Map change from Highway Commercial to Single Family Residential. The requested amendment would allow for the development of 14 new single-family homes, providing much-needed housing within an established residential corridor. This proposed rezoning aligns with existing land-use of the immediate area. All properties along East Bluff Road are currently developed with low-density housing. This land use change would provide improved compatibility with the nearby area, as compared to potential commercial developments. Overall, this proposed change is consistent with the city's comprehensive plan, supports sustainable growth, and preserves the residential character of the neighborhood.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

On December 8, 2025, a Public Hearing was held at the PARC meeting and the PARC voted to recommend approval of the Proposed Comprehensive Plan Future Land Use Amendment for the Bluff Rd parcels to the Whitewater Common Council..

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommend that the City of Whitewater Common Council:

1. Approve the first reading of the proposed Future Land Use Amendment Ordinance.
2. Option to waive second reading.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

Future Land Use Amendment Ordinance

ORDINANCE NO. 2026-O-01

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN AND THE FUTURE LAND USE MAP

WHEREAS, a duly notice public hearing for the Plan and Architectural Review Commission was held on December 8, 2025, and a public hearing of the City Council was held on February 3, 2026; and

WHEREAS, this ordinance was reviewed by the Plan and Architectural Review Commission and is recommended for adoption by said committee; and

WHEREAS, The City of Whitewater is authorized to prepare, adopt, and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of Wisconsin Statutes; and

WHEREAS, On February 2, 2010, the City County of Whitewater adopted the *City of Whitewater Comprehensive Plan* (hereinafter "*Plan*") as the City's comprehensive plan under Section 66.1001(4), Wisconsin Statues, with said *Plan* including procedures for regular consideration of amendments to it; and

WHEREAS, Section 66.1001(4), Wisconsin Statutes, establishes the required procedure for a local government to amend a comprehensive plan once it has been initially adopted; and

WHEREAS, The City Council of the City of Whitewater has adopted and followed written procedures designed to foster public participation in every state of the preparation of the amendments to the Comprehensive Plan, as required by section 66.1001(4)(a) of Wisconsin Statutes; and

WHEREAS, The Plan and Architectural Review Commission of the City of Whitewater by a majority vote of the entire Commission as recorded in its official minutes, has adopted a resolution recommending that the City Council adopt an ordinance to constitute official City approval of an amendment to the *Plan*.

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does ordain as follows:

SECTION 1: To better reflect the City's desired future land use pattern, the City hereby amends the Comprehensive Plan by amending the Future Land Use Changes Map for Tax Parcel #s/A410100001, /A410100002, /A410400003, /A503200001 and /A503200002 from B-3 Highway Commercial District to R-1s One-Family Small Lot Residence District as reflected in Exhibit A.

SECTION 2: This ordinance shall take effect and be in force the day after its passage and publication February 3, 2026.

This Ordinance was introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

DATE	January 20, 2026				February 3, 2026			
READING	FIRST				SECOND			
	YES	NO	PASS	ABSENT	YES	NO	PASS	ABSENT
Michael Smith								
Orin Smith								
Steven Sahyun								
Brian Schanen								
Neil Hicks								
Greg Majkrzak								
Patrick Singer								
Total:								

ADOPTED: _____

_____
John Weidl, City Manager

ATTEST:

_____
Heather Boehm, City Clerk

MEMORANDUM

To: City of Whitewater Plan and Architectural Review Commission

From: Allison Schwark, Zoning Administrator

Date: December 8, 2025

Re: Comprehensive Plan Future Land Use Amendment

Summary of Request	
Requested Approvals:	Comprehensive Plan Future Land Use Amendment
Location:	Bluff Rd, (A410100001, A410100002, /A410100003, /A503200001/A50320002)
Current Land Use:	Undeveloped
Proposed Land Use:	Single Family Homes
Current Zoning:	B-3, Highway Commercial and Light Industrial
Proposed Zoning:	R-1S, One-Family-Small lots Residence
Future Land Use, Comprehensive Plan:	Current: Highway Commercial Proposed: Single Family Residential

Staff Review

The applicant is requesting a Future Land Use Map Change from Highway Commercial to Single Family Residential. In correlation with this submittal the applicant has also presented a rezone request, and a preliminary plat for consideration.

This future land use designation is intended for single-family detached residential development, served by public sanitary sewer service. Small institutional uses such as parks, schools, and churches may also be built on lands mapped under this designation. Single-Family Residential - City areas are envisioned mainly in and around pre-existing single family areas. This category is also a key component of the Future Neighborhood future land use designation.

Policies and Programs: The following policies and programs are recommended for this future land use designation:

a. When considering future rezoning requests, the existing City zoning districts most appropriate to implement this future land use designation include the R-1 Single-Family Residential District and the R1x District.
The proposed development is requesting this zoning designation for this development which is consistent with the comprehensive plan.

b. Encourage new development in Single-Family Residential - City areas generally at densities of four to six homes per acre. Promote the construction of compact, smaller lot single-family uses.
The proposed Stonehaven development directly supports the Comprehensive Plan objective to encourage new development in Single-Family Residential–City areas at densities of four to six homes per acre. With 14 single-family homes planned the project falls within the recommended density range and uses the land efficiently while maintaining compatibility with the surrounding neighborhood.

In addition, the project advances the goal of promoting compact, smaller-lot single-family housing. The R-1S zoning district is specifically designed to accommodate modest lot sizes and a more compact development pattern. By transitioning the property from Highway Commercial to a small-lot residential district, the developer is able to provide attainable single-family homes that meet modern housing demands without altering the established residential character of East Bluff Road.

Overall, the development fulfills the intent of this policy by delivering appropriately scaled, compact single-family housing at the density level envisioned for Single-Family Residential–City areas.

c. Minimize incompatible land uses (e.g., high traffic generators, noisy users) within or adjacent to Single Family Residential - City areas. Where such uses do occur in close proximity, encourage the use of buffers to mitigate the impacts such land uses could have on these residential neighborhoods.
The proposed rezoning from Highway Commercial to One-Family Residential–Small Lots helps minimize incompatible land uses adjacent to an established Single-Family Residential–City area. Commercial zoning allows for higher-intensity uses such as retail, service businesses, or auto-oriented activities that typically generate increased traffic, noise, and lighting. These characteristics can create conflicts with nearby homes and negatively affect neighborhood quality. By converting the parcels to residential use, the development eliminates the possibility of future high-traffic or noisy commercial operations on Bluff Road, thereby preventing land-use incompatibilities before they occur. Instead, the land will transition to the same low-intensity residential character already present to the south along East Bluff Road, resulting in a more cohesive and predictable development pattern.

Because the proposed use mirrors the surrounding single-family neighborhood, no buffering is needed, as the rezoning itself removes the potential for incompatible activity. This change strengthens the long-term stability of the existing residential area and ensures that future development will enhance rather than conflict with the neighborhood's character.

d. Plan for interconnected street, sidewalk, trail and open space networks in new residential areas; between individual subdivisions; and between new neighborhoods, parks, the University, schools, the downtown, the Business Park, and the Technology Park.
By rezoning the parcels from commercial to residential, the development will be constructed to meet residential subdivision standards, which typically require pedestrian-friendly infrastructure such as sidewalks, internal street connections, and appropriate access points to the existing road network. Highway Commercial zoning does not require or encourage these circulation features, but a residential district does, allowing the site to integrate more naturally into the surrounding neighborhood fabric.

The project provides an opportunity to extend or connect existing sidewalks or pedestrian routes along Bluff Road and East Bluff Road. Converting the land to residential use allows the City to ensure that new homes contribute to a continuous pedestrian network that links this area with nearby neighborhoods and public amenities.

Overall, by transitioning the site away from commercial use and incorporating it into the City's residential network, the development supports the broader goal of building a safe, connected, and walkable community that links homes to parks,

schools, the University, and major activity centers.

e. Promote diversity in housing architecture, design, formats, and colors. Promote housing designs in which garages are recessed from the front façade of the house, side-loaded, or detached and located behind the house. In any case, the garage should not dominate the front façade of the house.
The developer plans to offer several different floor plans, exterior layouts, and a variety of siding and trim color packages. This variety prevents the neighborhood from appearing repetitive or uniform and instead creates an attractive, visually appealing residential streetscape that enhances the overall character of the area.

Additionally, the following should be taken into consideration:

1. The extent to which the project provides a positive and lasting contribution to the character of the neighborhood.
The proposed development provides a significant and lasting contribution to the neighborhood by addressing a well-documented regional shortage of housing. Housing studies and presentations from Walworth, Jefferson, and Washington Counties have identified persistent unmet demand for high-quality, family-style development that support working households. This project responds directly to that need by introducing thoughtfully designed, modern housing that will enhance neighborhood vitality and strengthen the city's overall residential fabric.

2. A determination that such project is supported by adopted City plans covering the area, including the City's desire to preserve certain areas outside of the district for single-family housing that is not student-oriented.
The project is fully consistent with adopted City comprehensive and strategic housing plans that emphasize balanced growth, housing diversity, and preservation of established single-family areas. The change to single-family housing will further protect that preservation.

3. The extent to which the project improves the appearance and condition of the building and lot, and increases or at least maintains the value of the subject property and surrounding properties for current and possible future uses in accordance with City plans.
The currently vacant and underutilized parcel will be transformed into a productive, high-quality residential use consistent with City plans. The development will significantly enhance the site's appearance and contribute to neighborhood appeal through attractive, cohesive design. By introducing modern construction and improving the visual landscape, the project will maintain or increase property values in the area and reinforce the surrounding residential character.

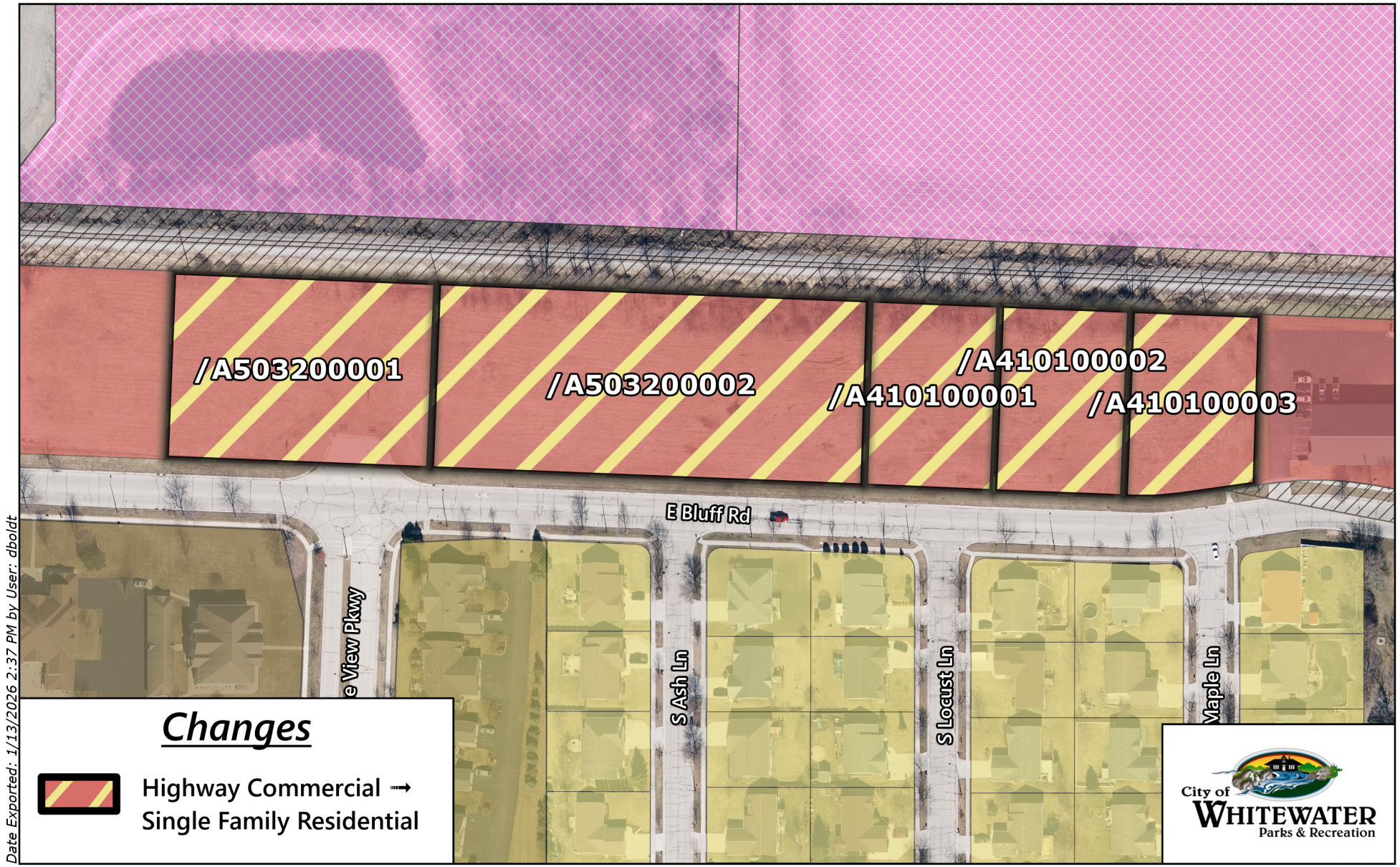
The proposed project site has been undeveloped and has remained vacant for several years under the current zoning and future land designation classification. As the City of Whitewater continues to grow, change, and expand, it is common that future land use and zoning designations may need to be amended and changed to better fit the needs of a growing community. The City of Whitewater has struggled to find commercial development for these sites that would not negatively impact the existing adjacent residential neighborhoods.

The proposed project area is surrounded by a variety of uses and zoning designations, with technology park to the north, commercial to the west and east, and residential to the south and west. Single family housing would provide a good transition between the existing low impact commercial usage, future technology park development and the adjacent single-family developments. Additionally, the development promotes a walkable, connected community by situating residents near the Business Park, convenience stores such as Dollar General and Kwik Trip, and nearby city parks. These connections will encourage active transportation, reduce vehicle dependency, and support neighborhood engagement. Architectural design will incorporate durable materials, quality landscaping, and pedestrian-oriented site planning to ensure long-term visual appeal. Collectively, these features contribute to a resilient, attractive, and livable neighborhood environment.

Planner's Recommendations

1) Staff recommends that Plan Commission recommend **APPROVAL** to the City of Whitewater Common Council for the Comprehensive Plan Amendment to change the Future Land Use Map from Highway Commercial to Single Family Residential as it aligns with the goals, objectives, and policies set forth in the City of Whitewater Comprehensive Plan.

Future Land Use Revision Exhibit A



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N

0 75 150 300 Feet

Single Family Residential
Two Family/Townhouse
Higher Density Residential
Business/Industrial Park
Highway Commercial
Technology Park
ROW

City of WHITEWATER	Council Agenda Item
Meeting Date:	February 3, 2026
Agenda Item:	Bluff Rd (/A410100001, A410100002, /A410100003, /A503200001 and /A50320002)
Staff Contact (name, email, phone):	Allison Schwark, Zoning Administrator/Code Enforcement

BACKGROUND
(Enter the who, what when, where, why)

Stonehaven Development, LLC seeks to rezone multiple parcels on Bluff Road from Highway Commercial to One-Family Residence-Small Lots. The requested amendment would allow for the development of 14 new single-family homes, providing much-needed housing within an established residential corridor. This proposed rezoning aligns with existing land-use of the immediate area. All properties along East Bluff Road are currently zoned Single-Family Residence and are currently developed with low-density housing. This rezone would provide improved compatibility with the nearby area, as compared to potential commercial developments. Overall, this proposed rezoning is consistent with the city's comprehensive plan, supports sustainable growth, and preserves the residential character of the neighborhood.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

On December 8, 2025, a Public Hearing was held at the PARC meeting and the PARC voted to recommend approval of the rezone to R-1S for the Bluff Rd parcels to the Whitewater Common Council.

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommend that the City of Whitewater Common Council:

1. Approve the first reading of the proposed rezone ordinance.
2. Option to waive second reading.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

Rezone Ordinance

ORDINANCE NO. 2026-O-04

AN ORDINANCE AMENDING THE ZONING MAP AND THE ZONING CLASSIFICATION IN REGARD TO CERTAIN PROPRETY IN THE CITY OF WHITEWATER

WHEREAS, this ordinance was reviewed by the Plan and Architectural Review Commission and is recommended for adoption by said committee; and,

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does ordain as follows:

SECTION 1**:** Whitewater Municipal Code 19.69 the below described property (previously zoned B-3 Highway Commercial and Light Industrial) is hereby zoned to R-1s One Family-Small Lots Residence District:

Tax ID #	Zoning	Property Owner
/A410100001	R-1s	CDA
/A410100002	R-1s	CDA
/A410100003	R-1s	Rozelle Investments LLC
/A503200001	R-1s	Rozelle Investments LLC
/A503200002	R-1s	Rozelle Investments LLC

SECTION 2: The official zoning map of the City of Whitewater is hereby amended to show the above action.

SECTION 3: The ordinance shall take effect the day after its passage and publication.

This Ordinance was introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

DATE	First Meeting Date				Second Meeting Date			
READING	FIRST				SECOND			
	YES	NO	PASS	ABSENT	YES	NO	PASS	ABSENT
Michael Smith								
Orin Smith								
Steven Sahyun								
Brian Schanen								
Neil Hicks								
Greg Majkrzak								
Patrick Singer								
Total:								

ADOPTED: _____

John Weidl, City Manager

ATTEST:

Heather Boehm, City Clerk

M E M O R A N D U M

To: City of Whitewater Plan and Architectural Review Commission

From: Allison Schwark, Zoning Administrator

Date: December 8, 2025

Re: Rezone Request

Summary of Request	
Requested Approvals:	Zoning Map Amendment (Rezone)
Location:	Bluff Rd, (A410100001, A410100002, /A410100003, /A503200001/A50320002)
Current Land Use:	Undeveloped
Proposed Land Use:	Single Family Homes
Current Zoning:	B-3, Highway Commercial and Light Industrial
Proposed Zoning:	R-1S, One-Family-Small lots Residence
Future Land Use, Comprehensive Plan:	Single Family Residential

Rezone Review

Stonehaven Development LLC seeks to rezone multiple parcels along Bluff Road from Highway Commercial to One-Family Residential–Small Lots. The requested amendment would allow for the development of 14 new single-family homes, providing much-needed housing within an established residential corridor.

The proposed rezoning aligns with the existing land-use pattern of the immediate area. All properties to the south along East Bluff Road are already zoned Single-Family Residence District and are fully developed with low-density housing. Transitioning these parcels from commercial to residential use creates continuity with the surrounding neighborhood and eliminates an isolated commercial zone that is no longer compatible with nearby uses.

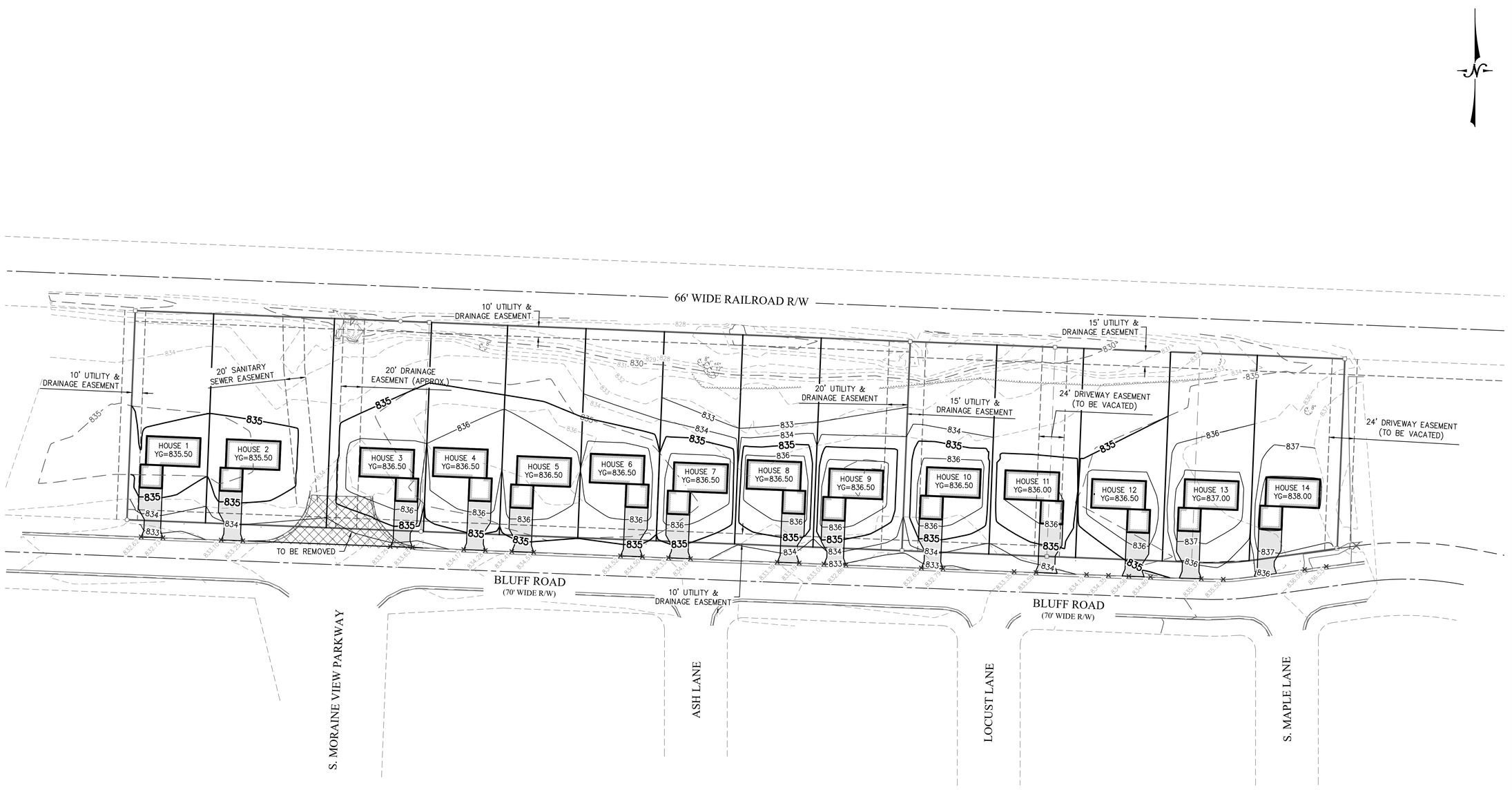
Additionally, the parcels have not attracted commercial interest due to limited visibility, access constraints, and the predominately residential context. Reclassifying the land to residential will allow it to be used in a manner that better reflects community needs, maximizes its development potential, and reduces the likelihood of future land-use conflicts between commercial activity and adjacent homes.

Overall, the proposed rezoning is consistent with the city's comprehensive planning objectives, supports orderly growth, and preserves the residential character of the neighborhood while contributing new, high-quality housing options for the community.

The applicant is seeking approval of a future land use map amendment, and preliminary plat in correlation with the rezone to R-1S.

Planner's Recommendations

1) Staff recommend that the Plan Commission recommend **APPROVAL** of the Rezone to the City of Whitewater Common Council for the parcels located at Bluff Rd, as it meets all requirements of the zoning district, aligns with the surrounding area and is consistent with the comprehensive plan and future land use plan.



SITE IMPROVEMENT PLANS FOR
STONEHAVEN DEVELOPMENT
WHITEWATER, WI

LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC

NO.	REVISIONS	BY	DATE

SITE PLAN

ISSUED FOR REVIEW

PLAN DATE 11.13.25
DESIGNED BY MO

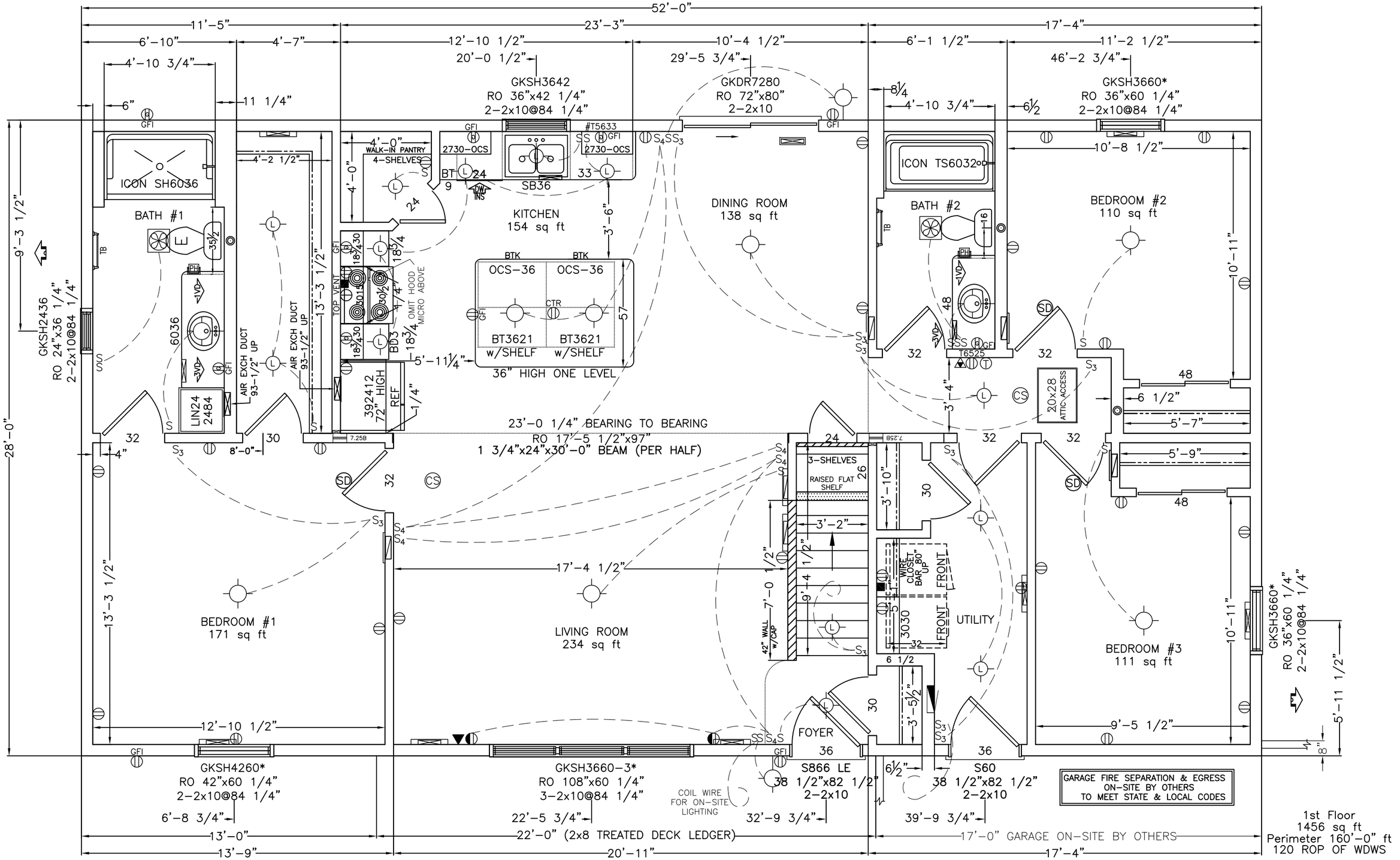
0 50'
SCALE

PROJECT NO.
25.0015

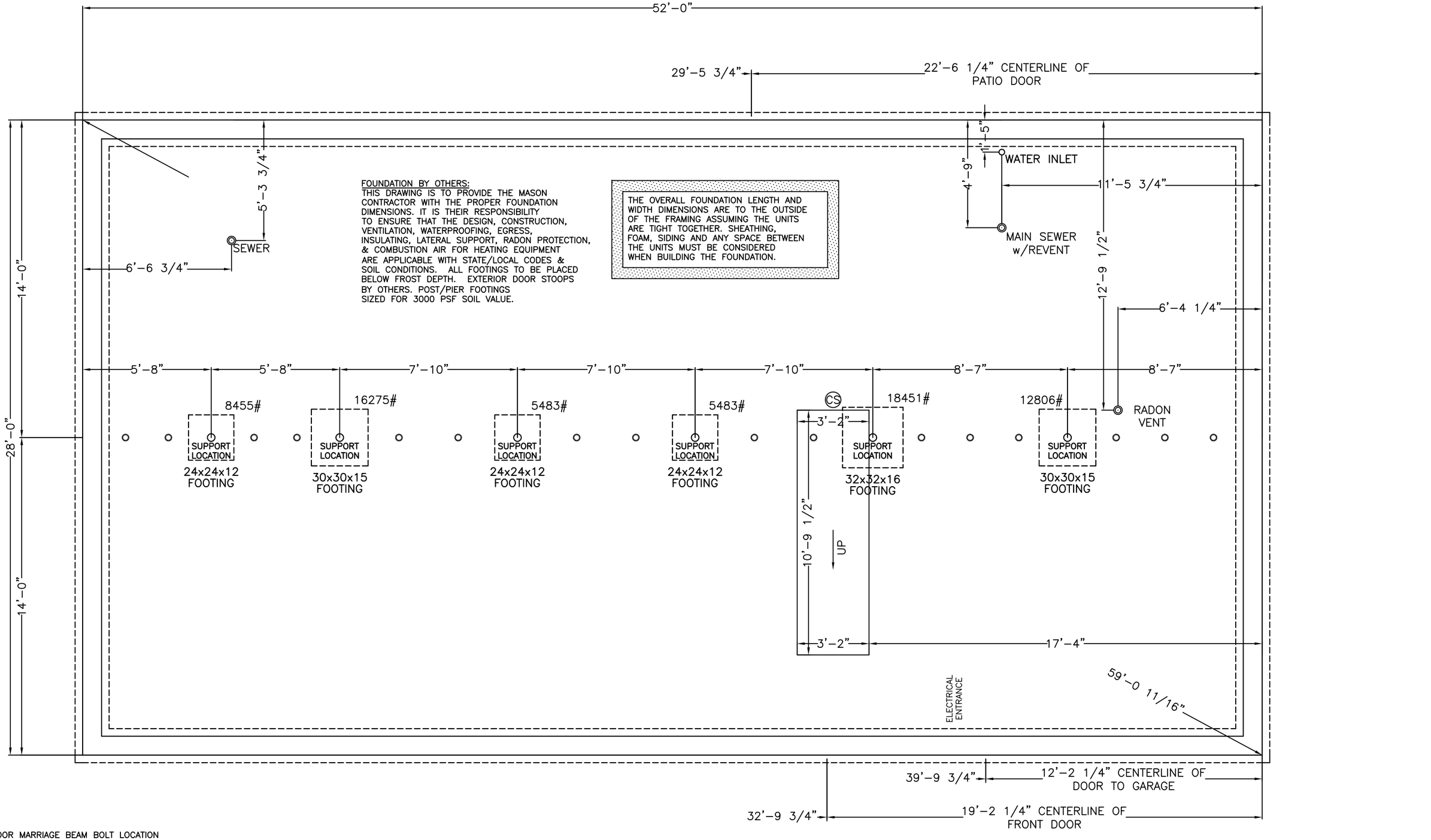
SHEET NO.
C200

FILENAME: P:\Shared\1 - Projects\2025\25.0015 - Tim Vandeville - Stonehaven Development - Vacant Parcels on E. Bluff Rd. Whitewater - 5 Parcels\CAD\Sheets\25.0015 SP.dwg

PLOT DATE: 11/18/2025 10:41 AM



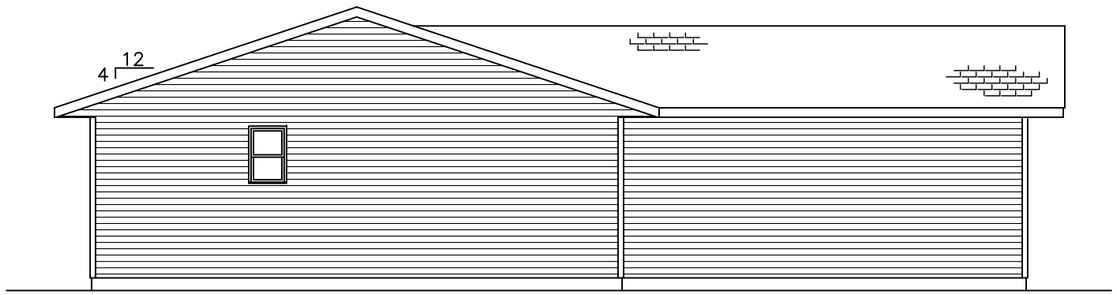
WISCONSIN HOMES INC. 425 W. McMILLAN ST. MARSHFIELD, WI 54449	2852 3BDRM CAVALIER	CLNG: 96 1/2"	DEALER: STONEHAVEN DEVELOPMENT, LLC		DRAWN BY:RP	DWG NO. 17489
	DESC: 1ST FLOOR PLAN	BSMT: 9 / PITCH: 4/12	CUST: SPEC	SCALE: 1/4" = 1'	REVISED:10/07/25	LOCATION: WATERTOWN, WI 30#



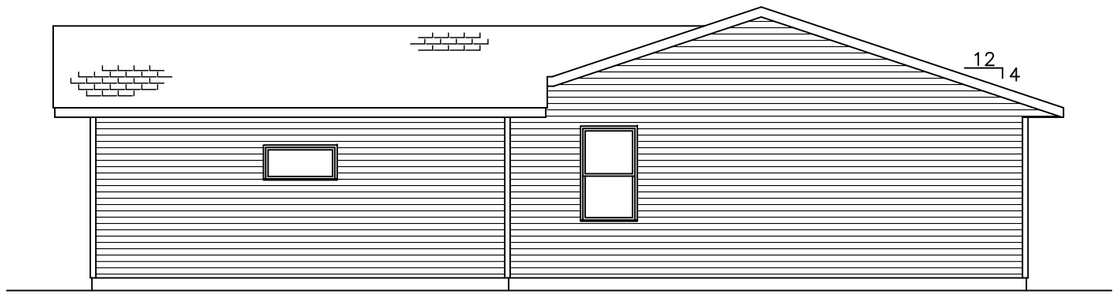
LEGEND:
O REQUIRED FLOOR MARRIAGE BEAM BOLT LOCATION (SHIPPED LOOSE BY WISCONSIN HOMES INC.) INSTALLED ON-SITE BY OTHERS. SEE SETUP MANUAL FOR SPACING REQUIREMENTS.

WISCONSIN HOMES INC. 425 W. McMILLAN ST. MARSHFIELD, WI 54449	2852 3BDRM CAVALIER		CLNG: 96 1/2"	DEALER: STONEHAVEN DEVELOPMENT, LLC			DRAWN BY:RP	DWG NO. 17489
	DESC: FOUNDATION PLAN	BSMT: 9	PITCH: 4/12	CUST: SPEC	SCALE: 1/4" = 1'	REVISED:10/07/25	LOCATION: WATERTOWN, WI	30#

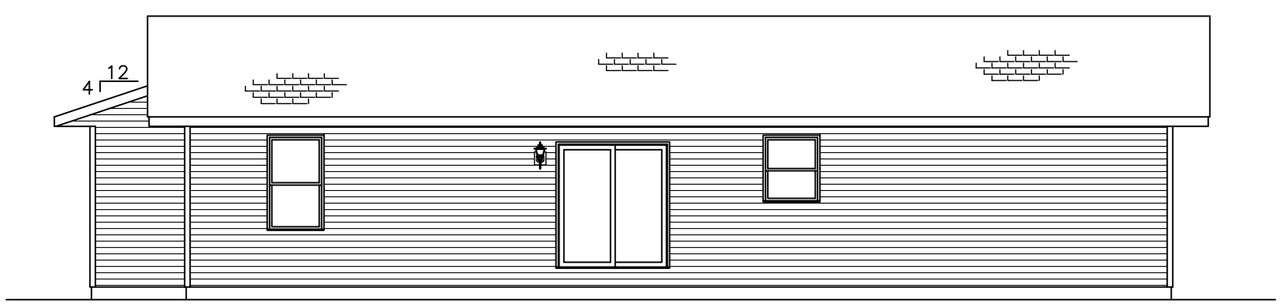
Item 23.



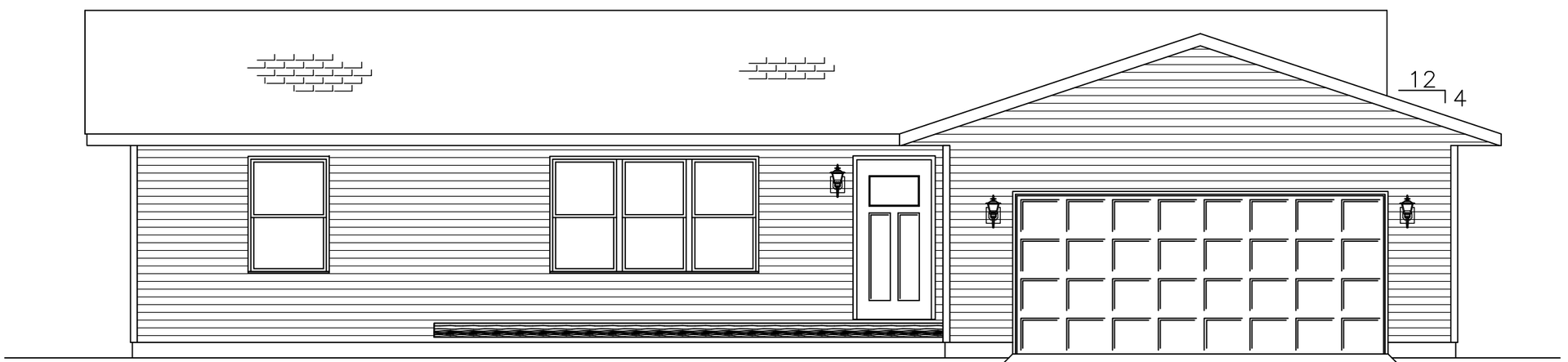
END ELEVATION



END ELEVATION



REAR ELEVATION



FRONT ELEVATION

ELEVATIONS MAY NOT BE AN EXACT DEPICTION OF FINAL CONSTRUCTION.
ANY ON–SITE ADDITIONS, ALTERATIONS, OR SPECIAL LOADING CONDITIONS ARE
NOT DESIGNED OR ENGINEERED INTO STRUCTURES BUILT BY WISCONSIN HOMES, INC.

SCONSIN HOMES INC. 425 W. McMILLAN ST. MARSHFIELD, WI 54449	2852 3BDRM CAVALIER	CLNG: 96 1/2"	DEALER: STONEHAVEN DEVELOPMENT, LLC			DRAWN BY:RP	DWG NO. 17489
	DESCRIPTION: ELEVATION PLANS	BSMT: 9 / PITCH: 4/12	CUST: SPEC	SCALE: NOT TO SCALE	REVISED:10/07/25	LOCATION: WATERTOWN, WI	30#

Item 23.

STONEHAVEN DEVELOPMENT

To whom it may concern,

As part of our submission for the Bluff Rd Single Family Housing project, we would like to address the exterior lighting component. Our development model is focused on providing attainable, owner-occupied housing to the Whitewater community while managing upfront costs to keep final home prices accessible for working families.

To support this goal, we are proposing a simple, consistent lighting plan that provides proper visibility, safety, and aesthetic appeal without unnecessary expense. Specifically, each home will include:

- Two standard matching exterior lights at the garage front
- One standard matching exterior light at the front entry
- One standard matching exterior light at the rear patio door

All fixtures will match to ensure a cohesive and attractive exterior appearance.

No street lighting is proposed within our development, as existing street lights along Bluff Rd across from the project site already provide adequate area illumination.

This approach ensures safe, functional, and uniform lighting for each residence while responsibly managing project costs to keep these homes within reach for local buyers.

We respectfully request the City's approval of this lighting plan as part of our ongoing effort to deliver cost-effective, high-quality housing options for the Whitewater community.

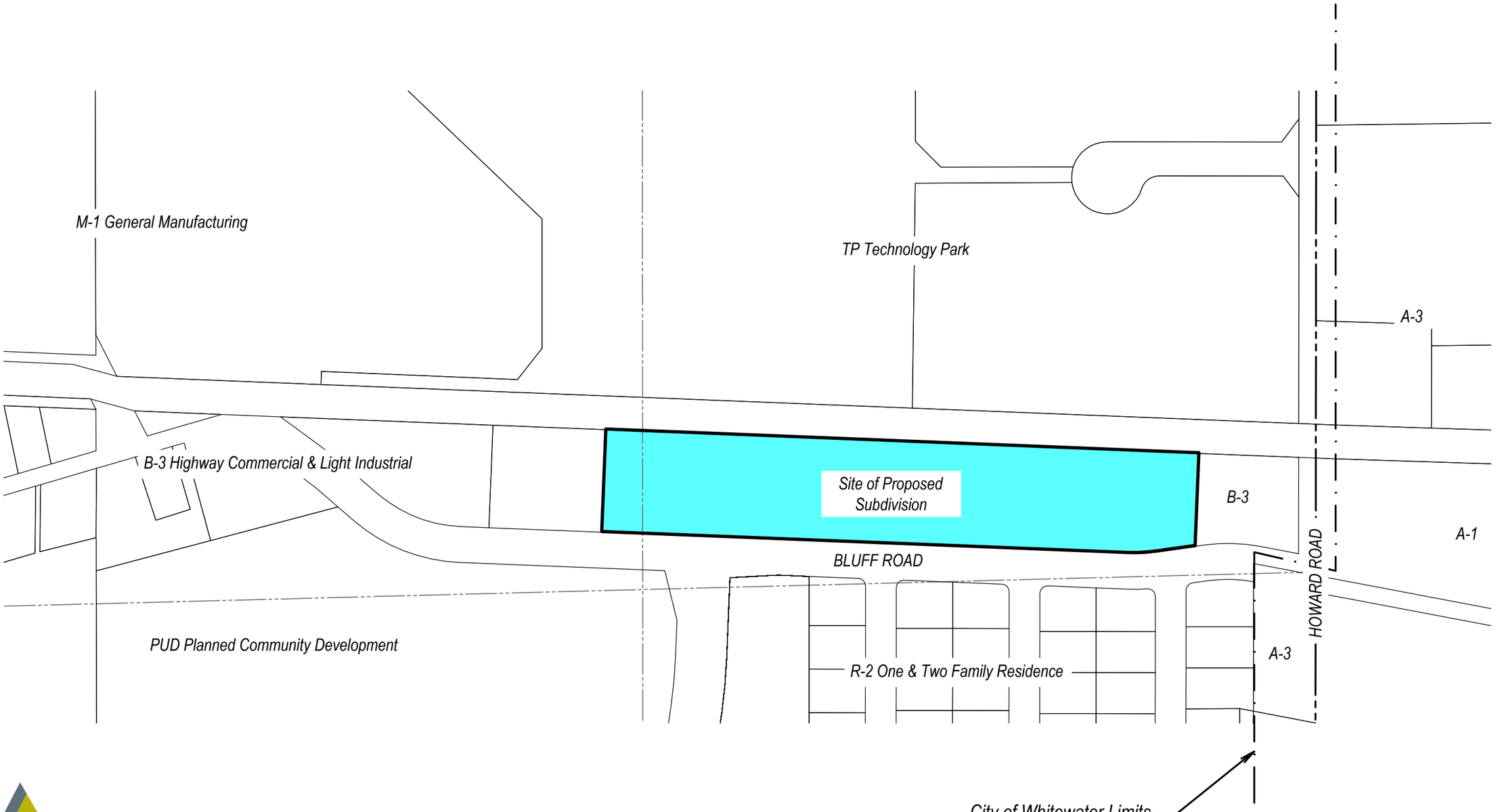
Thank you for your continued partnership and support. Please let us know if any additional information is needed.

Sincerely,

Tim Vandeville Jr
Chief Executive Officer
Stonehaven Development LLC
262-865-4282
tim@stonehavendev.com

ZONING EXHIBIT

Survey No. 25.0015 ZE



LYNCH & ASSOCIATES
ENGINEERING CONSULTANTS, LLC
5000 S. TOWNE DRIVE, SUITE 160
NEW BERLIN, WI 53151
440 MILWAUKEE AVENUE
BURLINGTON, WI 53105
(262) 402-5040

P:\Shared\1 - Projects\2025\25.0015 - Tim Vandeville - Stonehaven Development - Vacant Parcels on E. Bluff Rd. Whitewater - 5 Parcels\CAD\Design\25.0015 S.dwg

WISCONSIN HOMES INC.
BLOCK·IT
HOUSE WRAP
Kimberly-Clark
15-10
7090
17400-A
17400-B

WISCONSIN HOMES
BLOCK IT
Kimberly-Clark
1510
6610
17400-B

welcome
HOME
Family
The Heart of the Home

welcome
HOME
GRISHAM
ROGUE
MONOPOLY
Family
GATHER

I'd choose you again & again

Council Agenda Item

Meeting Date:	February 3, 2026
Agenda Item:	Ordinance 2026-O-05-Permit Expiration
Staff Contact (name, email, phone):	Llana Dostie, Zoning Specialist

BACKGROUND
(Enter the who, what when, where, why)

Following a review of the municipal code, staff identified an absence of permit expiration timeframes, other than those related to state statute for new construction and commercial projects. Accordingly, we request the creation and adoption of a permit expiration ordinance. Permit expirations for projects involving fencing, siding, decking, and accessory structures would no longer remain active for a two-year period, thereby preventing such projects from remaining incomplete for extended durations. Additionally, reducing the permit expiration period for commercial additions and alterations valued under $500,000 from two years to one year will help ensure timely completion and discourage projects from lingering in a partially completed state.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

On January 12, 2026, a Public Hearing was held at the PARC meeting and PARC voted to recommend approval of the Proposed Ordinance for Permit Expiration to the Whitewater Common Council.

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends that the City of Whitewater Common Council:
1. Approve the first reading of the Permit Expiration Ordinance.
2. Option to waive second reading.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

Permit Expiration Ordinance

ORDINANCE NO. 2026-O-05

AN ORDINANCE CREATING
SECTION 14.04.070 PERMIT EXPIRATION

WHEREAS, this ordinance was reviewed by the Plan and Architectural Review Commission and is recommended for adoption by said committee; and,

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does ordain as follows:

SECTION 1: Whitewater Municipal Code Section 14.04.070 is hereby created to read as follows:

§ 14.04.070 Permit Expiration.

Every permit issued by the building inspector under the provisions of this Code shall expire by time limitation and become null and void. If the building or work authorized by such permit is not commenced within six calendar months from the date such permit issued, or if the building or work authorized by such permit is suspended or abandoned at any time for a period of six months after initial work is commenced the permit will expire and become null and void. Before such work can be recommenced, a new permit shall be first obtained to do so and the fee shall be one-half the amount required for the original permit except for subsection (E) which shall be doubled at each subsequent renewal. Permits will expire as listed below:

A. Permits for new one- or two-family dwellings shall expire after two years.
B. Permits for new commercial construction shall expire after two years.
C. Permits for any commercial alterations or additions valued at or over $500,000.00 will expire after two years.
D. Permits for any commercial alteration or addition valued under $500,000.00 will expire after one year.
E. Permits for residential roofing, siding, decks, accessory structures and other similar projects will expire after six months.
    a. Should a Permit for Residential roofing, siding, decks, accessory structures or other similar project expire a new permit or renewed permit fees for the incomplete project shall be double the fees of the last permit issued for the same project. The expiration time for each subsequent permit or renewal for the same project will be half of the prior time limit.
F. Permits for electrical, plumbing, HVAC or other similar systems will expire after six months unless the value of such work is over $50,000.00, in which case the permit will expire after one year.
G. Permits for electrical, plumbing, HVAC or other similar systems in conjunction with new construction or alterations and additions will expire at the same time as the construction permit expires, regardless of the date issued.
H. Permits for razing will expire after 60 days.
I. Permits for moving structures will expire after 60 days.
J. A permit expired for more than 30 days cannot be renewed or extended. Such projects will require a new permit and are subject to the updated or revised codes in force at the

time the next permit is issued. The fee for the next permit will be the current permit fees as they apply.

SECTION 2: All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect and be in force the day after its passage and publication.

This Ordinance was introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

DATE	First Meeting Date				Second Meeting Date			
READING	FIRST				SECOND			
	YES	NO	PASS	ABSENT	YES	NO	PASS	ABSENT
Michael Smith								
Orin Smith								
Steven Sahyun								
Brian Schanen								
Neil Hicks								
Greg Majkrzak								
Patrick Singer								
Total:								

ADOPTED: _____

_____
John Weidl, City Manager

ATTEST:

_____
Heather Boehm, City Clerk

Council Agenda Item

Meeting Date:	February 3, 2026
Agenda Item:	Ordinance 2026-O-06-Sign Ordinance Amendment
Staff Contact (name, email, phone):	Llana Dostie, Zoning Specialist

BACKGROUND
(Enter the who, what when, where, why)

Following multiple Conditional Use Permit requests for 2nd or more signs to be located business buildings. Staff are requesting an increase in the number of signs allowed prior to a conditional use request needing to be made from one (1) wall sign to three (3). On-Building signage total square footage still must not exceed the maximum square footage allowed. Accordingly, we are requesting amendment of a wall sign ordinance to reflect the increase in the number of signs.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

On January 12, 2026, a Public Hearing was held at the PARC meeting and PARC voted to recommend approval of the Proposed Ordinance Amendment to the Sign Ordinance to the Whitewater Common Council.

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends that the City of Whitewater Common Council:
1. Approve the first reading of the proposed Sign Ordinance Amendment.
2. Option to waive second reading.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

Amended Sign Ordinance

ORDINANCE NO. 2026-O-06

AN ORDINANCE AMENDING SECTIONS 19.54.030(1)(B) and 19.54.080(B)(1)

WHEREAS, this ordinance was reviewed by the Plan and Architectural Review Commission and is recommended for adoption by said committee; and,

WHEREAS, most businesses have requested a CUP for additional signage at their location which have all been approved; and,

WHEREAS, the City of Whitewater strives to maintain an efficient and effective local government structure; and,

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does ordain as follows:

SECTION 1: Wherever in the following sections of the City of Whitewater Ordinances the words "one on-building sign" are used, the words "three (3) on-building signs" are substituted: §§ 19.54.030 (1) (B) (1) b.; 19.54.030 (1) (B) (1) b. i.; 19.54.030 (1) (B) (2) i.; 19.54.030 (1) (B) (2) i. i.; 19.54.030 (1) (B) (3) g.; 19.54.030 (1) (B) (3) g. i.; 19.54.030 (1) (B) (4) h.; 19.54.030 (1) (B) (4) h. i..

SECTION 2: Whitewater Municipal Code 19.54.080(B) is hereby amended to read as follows:

<table>
<tr><td colspan="11">B. On-Building Sign Category. Choose of the following Sign Types.</td></tr>
<tr><td>1. Wall Sign</td><td rowspan="3">Yes: Staff approval</td><td rowspan="4">Up to 3 sign. More than three (3) signs requires a CUP</td><td rowspan="4">Sign shall not extend above parapet or facia. Minimum overhang rules.</td><td rowspan="4">Durable, all-weather materials in all districts.</td><td>Ambient, backlit, or gooseneck.</td><td rowspan="4">1 sf of sign area per 1 ft of building façade length</td><td rowspan="4">Not allowed</td><td>50 sf area</td><td colspan="3">Per formula.</td></tr>
<tr><td>2. Awning Sign</td><td>Gooseneck.</td><td rowspan="3"></td><td colspan="3">Per formula.</td></tr>
<tr><td>3. Canopy Sign</td><td>Backlit, gooseneck.</td><td>40 sf area</td><td>60 sf area</td><td>40 sf area</td></tr>
<tr><td>4. Marquee Sign</td><td>Yes, For Each new sign P.C. approval.</td><td>Ambient, Backlit, Internal, or Gooseneck.</td><td>Not allowed</td><td colspan="2">100 sf area</td></tr>
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SECTION 3: All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force the day after its passage and publication.

ORDINANCE NO. 2026-O-06

This Ordinance was introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

DATE	First Meeting Date				Second Meeting Date			
READING	FIRST				SECOND			
	YES	NO	PASS	ABSENT	YES	NO	PASS	ABSENT
Michael Smith								
Orin Smith								
Steven Sahyun								
Brian Schanen								
Neil Hicks								
Greg Majkrzak								
Patrick Singer								
Total:								

ADOPTED: _____

_____
John Weidl, City Manager

ATTEST:

_____
Heather Boehm, City Clerk